



# FADY WAHBA

📍 Dubai, United Arab Emirates

🚗 light vehicle

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## PROFESSIONAL SUMMARY

Motivated Accounting Manager with proven experience in financial governance, analysis and forecasting. Communicates and negotiates persuasively to build and maintain productive stakeholder relationships. Achieves projects to cost, quality and timeframe targets through constructive staff and resource planning.

## WORK HISTORY

### ACCOUNTING MANAGER, 02/2022 - Current

#### **Gold Era Global Trading LLC**, Dubai, United Arab Emirates

- Perform financial analysis and reporting to management as needed.
- Perform month-end accounting activities such as reconciliations and journal entries
- Evaluate computerized accounting systems and provide recommendations to IT team for performance improvements
- Assist in budget preparation and expense management activities for assigned accounts
- Assist in auditing activities by providing necessary information and preparing requested documentations
- Review and recommend changes to existing accounting procedures
- Respond to accounting inquiries from management in a timely fashion

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### ACCOUNTS MANAGER, 06/2016 - 02/2022

#### **Al Samna Metal Manufacturing & Trading LLC**, Sohar, Sultanate of Oman

- Perform financial analysis and reporting to management as needed.
- Perform month-end accounting activities such as reconciliations and journal entries
- Evaluate computerized accounting systems and provide recommendations to IT team for performance improvements
- Assist in budget preparation and expense management activities for assigned accounts
- Assist in auditing activities by providing necessary information and preparing requested documentations
- Review and recommend changes to existing accounting procedures
- Respond to accounting inquiries from management in a timely fashion

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### SENIOR ACCOUNTANT, 06/2016 - 06/2018

#### **BETTER HOUSE ESTATE DEVELOPERS**, Cairo, Egypt

- Conducted audits on financial processes and transactions to identify discrepancies.
- Managed entire accounting cycle from data collection and analysis to HMRC lodgement.
- Managed and prepared journal entries and reconciliations to support monthly general ledger closing activities.
- Generated and presented monthly financial statements to senior management.

- Assisting with the preparation of year-end accounts and statutory accounts
- Examining financial records to check for accuracy

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#### **ACCOUNTS RECEIVABLE SPECIALIST**, 01/2016 - 06/2016

**AL TERIAK INDUSTRIAL COMPANY**, Cairo, Egypt

- Collected data to complete detailed financial reports for stakeholders and management.
- Received payments through various methods and checked for credibility.
- Created improved filing system to maintain secure client data.
- Prepared monthly, quartely and annual reports of all billings.
- Assisting in general financial management and analysis

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#### **NIGHT AUDITOR**, 08/2013 - 10/2014

**Sonesta Hotel**, Cairo, Egypt

- Efficiently resolved guest complaints and ensured that issues were addressed promptly.
- Handled tasks and responsibilities for front office employees when the team was understaffed.
- Utilized to audit room rates, charges, reconciles and balances revenues
- Maintaining the billing system
- Generating invoices and account statement

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#### **SKILLS**

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|--|-------------------------------------|
| • Finance management                       | • ERP software (focus , QuickBooks) |
| • Employee management                      | • Audit accounting                  |
| • Contractor accounting                    | • Financial statement presentations |
| • Generally Accepted Accounting Principles |                                     |

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#### **EDUCATION**

**Beni-Suif University**, Egypt, 08/2009 - 06/2013  
**Bachelor of Commerce: Accounting**

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#### **LANGUAGES**

**Arabic**

Native

**English**

Fluent

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#### **PERSONAL DETAILS**

**Date of Birth / Age:** 20/03/1990

**Marital Status:** Single

**Gender:** Male

**Nationality:** Egyptian

**Visa Status:** Employment

**Religion:** Christian