# **FIROS R**

**Bachelor of business administration** 

Karama, Dubai

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### **Visa Details**

- Passport No: R9046890
- Passport Exp:06/03/2028
- Visa Status: Visit visa
- VisaExp: 22/05/2024





## **Objective**

To make positive contribution as part of your dynamic and well reputed organization in a position where my management, decision making and communication skills will be appreciated and enhanced.



## Personal abilities

- Ambitious, hard working, energetic and well disciplined.
- Positive thinking, self-motivated and flexible.
- Good communication skills.
- Soft spoken.
- Good oral and written skills.



### **Education**

Bachelors of business administration (BBA) from Madras University college Under Madras University in year (2020-2023). Airport Management in Fighter Wing Aviation Academy Chennai (2021-22)
Intermediate from N.S.S Public School School under Central board of secondary education
High school from St.Joseph Higher Secondary School under Central board of secondary education.



# **Work Experience (2 year)**

SALES MARKETING, GODREJ INTERIO, Trivandrum, India (January 2018 - July 2019).

- Develop and sustain relationships with existing customer base, building rapport as a personable and trusted representative
- Recognized as high performer in consistently completing 100+ daily outbound calls producing ~20% conversion rate
- Key member in strategizing improved email template, increasing department-wide email lead generation 18%
- Prepared customized client presentations and quotes

### ASSISTANT MANAGER, STAR CHEF HOTEL, Trivandrum, India (September 2019 – November 2019)

- · Hard-working retail associate.
- Skilled in pos tech and inventory management.
- Seeking to increase sales and customer loyalty as assistant store manager.
- Built volunteer retail experience as cashier and restocked.
- Receiving management commendation for excellent customer communication.

# **Academic project**

- Analysis of Financial Statement.
- Performance of mutual funds
- Seasonality in funds performance
- Risk and Return Analysis
- Dividend policies

# Skills

- Team oriented and results driven.
- Creative and logical and good problem-solving ability.
- Project Management.
- Hard working, co-operative and keen observer.
- Ability to quickly adapt and excel in new technologies, challenges and changing environments.
- Good management skills.
- Team leading and leadership.
- Target oriented.
- Time bound.
- Never give up attitude.
- Good communication skills.
- Strong understanding of principles of business administration and their practical usage.
- Excellent managerial qualities. •
- Understanding of IT marketing and web portal marketing.
- Proficiency in MS office tools and web search tool.
- Positive Attitude.
- Confident.
- Hardworking.
- Innovative.



## Languages

English, Malayalam, Tamil, Hindi



# **Personal Details**

Father's Name: Abdul Rahman Marital status: single : October 09,1996 Birthday Nationality :Indian

Gender : Male

# **Declaration**

I, Firos R, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.