






PROFILE

Looking forward for an organization that offers a challenging, stimulation, learning environment to work in and provide scope for individual & organization development, which offers attractive prospects for long development and career growth.

CONTACT

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 Georgeraphy24@gmail.com
 Sharjah , UAE

PERSONAL DETAILS

Nationality : Indian
Date of Birth : 13/02/1998
Sex : Male
Marital Status : Single
Languages : English, Hindi
& Malayalam
Passport No : S2910197
Date of Issue : 28-05-2018
Date of Expiry : 27-05-2028
Visa Status : Visit Visa

EDUCATION

- Bachelor of commerce (B.com)
- Higher Secondary
- SSLC, Sharjah Indian School UAE (CBSE)

GEORGE MOYALAN RAPHY

WORK EXPERIENCE

- 6 Months Worked Experience as a **Sales Attendant** at ADNOC in Abu Dhabi, UAE.
 - Organize sales presentations and ensure that all sales presentation materials are prepared prior to deadlines
 - Update customer records in the company database as required
 - Analyze, consolidate, and forward daily action summaries to managers
 - Use data to investigate the logistical history to resolve order and inventory problems
- 6 Months Worked Experience as an **Assistant Auditor** at Kerala Khadi Village Industry in Kerala, India.
 - Preparing financial statements, such as income statements or balance sheets, based on data provided by other staff members or from company records
 - Reviewing financial records to determine whether they are accurate, timely, complete, and consistent with organizational policies
 - Calculating taxes due on profits earned by businesses, using knowledge of tax codes and regulations

COMPUTER SKILLS

- Post Graduate Diploma in Cooperate Accounting & Management (PGDCAM)
- MS Word
- Excel

SKILLS

- Ability to resolve problem and give innovative ideas
- Time Management skill
- Communication Skill
- Good leadership quality

DECLARATION

I hereby declare that the above furnished information are true and correct to the best of my knowledge and belief

GEORGE MOYALAN RAPHY