



MA. ELIZABETH F. GAMAZON

Flat 103, First floor

Opal 1 Building

Mankhool Burjuman

056-4404923

Email id: mfernandez1918@yahoo.com

OBJECTIVES

To secure position in the field of your company that offers opportunities for personal and professional growth. Seeking exposure to commercial developments and other affiliation. To further enhance and share my skills and acquired knowledge about the job, willing to be assigned and to be trained so, as to become more efficient and productive to the company.

EXPERIENCES

ALLDAY MARKET LLC

Allday Supermarket

May 17, 2022 - July 30, 2024

Salesperson/Cashier/Online Picker

EIGHT SUPERMARKET LLC,

Office 1107 Tiffany Tower, JLT Cluster W, Dubai

Garhoud Branch

May 25, 2021 - March 15, 2022

Branch Associate/Admin. Assistant

Job Description and Responsibilities

- Operates the POS (Cashier)
- Salesperson, making LPO, receiving products, and put in display.
- Answering customer's inquiries/take orders
- Keeping the products availability.
- Admin job, keeping all the store files and documents, sending sales report via emails etc.

AL SAFEER GROUP OF COMPANIES

22320 Sharjah U.A.E

Dec 08, 2013- August 08, 2019

Cashier/Customer Service

CESCELICA CONSTRUCTION CO.

Vitalez Comp., Sucat P'que City February
2003- February 2004

Office Secretary

Job Description and Responsibilities:

- Typing all the papers needed by the company.
- Responsible for all the deliveries for the company.
- Doing the telemarketing, canvassing of the tools and supplies needed for the construction area

SKILLS AND TRAITS

- Industrious and can work under pressure
- Can communicate other people
- Highly motivated and organized in work
- Can operate a machine/computer, P.O.S/ORACLE
- Can do the office task or clerical work
- Knowledge in stenography

EDUCATION

- **PAMANTASAN NG LUNGSOD NG PASAY**
Bachelor of Science in Office Administration
Date Graduated: April 2002
- **BACLARAN MUNICIPAL HIGH SCHOOL** March
1998
- **BACLARAN ELEMENTARY SCHOOL CENTRAL** March
1991

PERSONAL DETAILS

Birthday : April 26, 1981
Birthplace : Philippines
Civil Status : Married
Sex : Female
Height : 5'1
Weight : 45 kgs.
Religion : Catholic
Citizenship : Filipino

SECURITY CLEARANCES

Passport # P4914935B
SSS # 0033-6728896-0
PhilHealth # 19-090508965-3

REFERENCES

Mr Lito Ingal,
Supervisor, Allday Supermarket
0503495097

Rose Ann Ison,
Supervisor Careem Company
0507044650

Jimmy Cristobal
Supervisor Nestle Company
0556073253

