



Billiat Wisikesi
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Date of Birth-16/12/2000

PROFESSIONAL SUMMARY

An ambitious highly experienced individual with expertise in General Helper. I possess strong knowledge of strong cleaning services, proven ability to work under pressure and face challenges head-on. Known for resilience, teamwork, and problem solving skills. Committed to providing excellent service and achieving results.

EXPERIENCE

General Helper

Techsoft Solutions-|01\2023-09\2024

- Perform general cleaning throughout work area
- Locate vehicles for prep and delivery
- Load and unload company product
- Ensure that all recycled materials are put in proper recycling containers
- Responsible to keep work area clean

Office Boy

Macadone Manufacturing-|01\2020-12\2022

- Cleaning offices and public spaces
- Dust all furniture and fixtures as required
- Assisting with any other tasks assigned by the management
- Wash and disinfect all washroom floors, toilets seat and hand dryers
- Cooperate with other office staff to ensure a smooth and efficient workflow
- Running errands outside the office such as delivering documents to other departments

General Helper

Veritas Manufacturing- |01\2018-12\2019

- Responsible for removing finished goods from packaging machines, wrapping them with stretch wrap and moving them to staging area
- Responsible for keeping work area clean at all times
- Perform general cleaning throughout work areas
- Ensure that all recycled materials are put into the proper recycling containers
- Responsible for returning all unused raw materials to the staging areas and responsible for marking materials with return sheets

KEY SKILLS

- Production
- Cleaning skills
- Place next job in staging area
- Assist operators through cleaning of work areas/machines and equipment
- A good team player with good personality
- Time management

EDUCATIONAL QUALIFICATIONS

GSCE High school

Matopo High School 2016

Advanced Level

Matopo High School 2018