



MUHAMMED SAFWAN

Education

Diploma in Civil Engineering

Punjab Tech University
Aug 2013 - Dec 2016

About Me

I seek challenging opportunities where I can fully use my skills for the success of the organization.

Work Experience

Expertise Skill

- Sales
- Analytics
- Programming
- Office
- Photoshop
- Digital marketing
- Offline marketing

Sales Officer

Innovation Group (Rak Bank Credit Card)|
Sep 2023 - Nov 2023

- Duties and Responsibilities
- Responsible for assisting new and returning customers with questions and concerns about credit cards.
- issued cards, processed limit increases and decreases, and set travel plans.
- Ordered new personal and business credit cards and process card related changes and requests, including promotional campaigns offered semi-annually.
- Guiding customer for digital processes.

Contact Me

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Al Naeem tower, Al Nahda, Sharjah,
UAE.

Sales Officer

Pran Beverages and Foods (MLP
TRADER'S)

Mar 2023 - Jun 2023

- Present, promote and sell products/services using solid arguments to existing and prospective customers
- Perform cost-benefit and needs analysis of existing/potential customers to meet their needs
- Establish, develop and maintain positive business and customer relationships
- Reach out to customer leads through cold calling
- Expedite the resolution of customer problems and complaints to maximize satisfaction
- Achieve agreed upon sales targets and outcomes within schedule
- Coordinate sales effort with team members and other departments
- Analyze the territory/market's potential, track sales and status reports
- Supply management with reports on customer needs, problems, interests, competitive activities, and potential for new products and services.
- Keep abreast of best practices and promotional trends.

Customer Relationship Executive

Entrust Motors Suzuki

13 Jan 2021 - 01 Sep 2021

- Present, promote and sell products/services using solid arguments to existing and prospective customers
- Perform cost-benefit and needs analysis of existing/potential customers to meet their needs
- Establish, develop and maintain positive business and customer relationships
- Reach out to customer leads through cold calling
- Expedite the resolution of customer problems and complaints to maximize satisfaction
- Achieve agreed upon sales targets and outcomes within schedule
- Coordinate sales effort with team members and other departments
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Designer cum Site Supervisor

Breez Contracting LLC
Dec 2019 - Aug 2020

- Responsible for leading all
- ongoing and future design
- projects as well as
- communicating with project
- engineer

Site Supervisor

Whitefort Associates Calicut PVT LTD
Dec 2019 - Aug 2020

- managing parts of construction projects.
- overseeing construction work. undertaking
- surveys. setting out sites. checking
- technical designs and drawings for
- accuracy and to ensure that they are
- followed correctly. supervising contracted
- staff.

Civil Engineer

SU Square Infra Projects PVT LTD
13 Dec 2018 - 01 May 2019

- Align site foundation with
- those to be made next and
- communicate with contractors
- and core design team
- members