

# HAMZA KHALID

Nationality: Pakistani Phone number:**+971 50 916 1498** Email address: hamzakhalid3424@gmail.com Address : International City England Cluster Y-01, Room No. 201 (UAE)

#### ABOUT ME

To leverage my sales and food industry experience, knowledge and skills to contribute to the growth and success of a dynamic and customer-focused organization. Experienced sales and food professional with a proven trackrecord of exceeding targets and delivering excellent customer service.

#### MJQ Delivery Services [ 08/02/2022 – Current ] City: Dubai

- 1. Delivering goods or packages to customers in a timely and efficient manner.
- 2. Adhering to traffic laws and safety guidelines while operating a bike.
- 3. Maintaining the bike, including performing routine checks and ensuring it is clean and in good working condition.
- 4. Communicating with customers and/or dispatchers to provide updates on delivery status and address any issues or concerns.
- 5. Keeping accurate records of deliveries and any relevant information, such as customer feedback or

incidents that occurred during delivery.

- 6. Managing inventory and ensuring that orders are picked up from suppliers and delivered to customers on time.
- 7. Providing excellent customer service, including being polite, friendly, and responsive to customer needs and inquiries.

# FOOD RUNNER Dar Al Sham Restaurant [ 04/02/2021 – 01/02/2022 ] City: Dubai

- 1. Complete Food Handler Certification per state requirement.
- 2. Perform more than one task at a time.
- 3. Follow supervisor's instructions.
- 4. Report to work in a complete required uniform.
- 5. Maintain a well-manicured appearance and persona that reflects the image of the restaurant.
- 6. Meet personal schedule requirements punctually.
- 7. Be courteous, friendly and pleasant.
- 8. Stand and walk for an entire shift.

9. Ability to lift and carry up to 30 lbs. via food or beverage trays or required equipment needed to

perform specific job duties.

# SALES REPRESENTATIVE

#### Unikai Foodstuff LLC [ 09/10/2019 – 05/01/2021 ] City: Dubai

1. Serves customers by selling products and meeting customer needs.

2. Services existing accounts, obtains orders, and establishes new accounts by planning and organizing daily

work schedule to call on existing or potential sales outlets and other trade factors.

3. Adjusts content of sales presentations by studying the type of sales outlet or trade factor.

- 4. Focuses sales efforts by studying existing and potential volume of dealers.
- 5. Submits orders by referring to price lists and product literature.

6. Keeps management informed by submitting activity and results reports, such as daily call

reports, weekly work plans, and monthly and annual territory analyses.

#### EDUCATION AND TRAINING

H.S.S.C Government Degree College S.S.C Government High School Fort Abbas

# LANGUAGE SKILLS

English, Urdu, Hindi

# **DIGITAL SKILLS**

Microsoft Word / Social Media / Microsoft Excel / Facebook / Instagram / Organizational and planning skills / Team-work oriented / Motivated / Written and Verbal skills / Decision-making