

# HIRA MANI GHIMIRE

## CAREER OBJECTIVE:

To broaden my knowledge, skills and techniques and be able to contribute on company's success by rendering services to the best of my qualities and to perform my task duties and responsibilities efficiently and effectively to add values to your company.

## WORK EXPERIENCE:

### 1. Buyerhub suppliers, Nepal

Store In charge

Aug 2019 to Jun 2023

#### Duties & Responsibilities:

- Oversee daily store operations and ensure efficient workflow.
- Manage and supervise store staff, including scheduling and performance evaluations.
- Maintain and manage inventory levels, including ordering and stock control.
- Ensure store compliance with health and safety regulations.
- Handle customer complaints and queries professionally.
- Monitor sales performance and implement strategies to achieve sales targets.

### 2. Big mart, Nepal

Cashier

Aug 2023 to Feb 2025

#### Duties & Responsibilities:

- Greet and escort customers to their tables
- Manage transactions with customers using cash registers.
- Scan goods and ensure pricing is accurate.
- Collect payments whether in cash or credit.
- Issue receipts, refunds, change or tickets.
- Process customer transactions by scanning items, applying coupons and discounts, and handling cash, credit/debit card, or other forms of payment.

## EDUCATION:

- +2 passed  
Capita college and Research center

## DECLARATION:

I hereby declare that the particulars furnished above are true to the best of my Knowledge and belief.



## CONTACT

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Dubai – U.A.E

## SKILLS

- Good communication skills
- Quick Learner
- Believe in Discipline
- Easy adaptable to any kind of environment
- Good team member
- Ability to work under pressure

## PERSONAL DATA

Date of Birth : 22/04/1999

Nationality : Nepalese

Gender : Male

Marital Status : Single

Passport No : 10926651

Date of Expiry : 24/05/2028

Visa Status : Visit Visa

## LANGUAGES

English, Hindi & Nepali

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