



GHULAM HABIB ULLAH

I am looking to use my skills to perform set tasks and gain work experience. I'm self-motivated and determined to achieve my goals. I hope you consider accepting me for a position in your company

PERSONAL

- Name**
Ghulam Habib Ullah
- Address**
2650 Building, Al Muweilah
0000 Sharjah
- Phone number**
0529611076
- Email**
habibu835@gmail.com
- Date of birth**
08-01-1992
- Place of birth**
Pakistan
- Gender**
Male
- Nationality**
British
- Marital status**
Engaged
- Driving license**
Sharjah (Automatic)

INTERESTS

- Football
- Cricket
- Table Tennis

SKILLS

- Sales ★★★★★
- Customer Service ★★★★★
- Communication ★★★★★
- Microsoft Office ★★★★★
- Tally ERP 9 ★★★★★

LANGUAGES

- English ★★★★★
- Urdu ★★★★★



WORK EXPERIENCE

- Sep 2022 - Present **Marketing and Accounts Manager**
[Al Dammam Fashion LLC, Ajman](#)
 - Handling Accounts and Stock Inventory with the help of Tally ERP 9 Software.
 - Creating contents on Noon to promote our garments.
 - Producing company Invoices and packing list for shipments to be delivered to the UK.
- Nov 2021 - Jun 2022 **Biotechnologist**
[Al Hadaya, Dubai](#)
 - Selling a bottle of Black cumin oil capsules for clients with health issues.
 - Collecting all the necessary information of the client's health issues by covering all the pain points and then updating them on the CRM.
 - Providing necessary product information to clients.
 - Providing After Sales Service to build and maintain relationship with our existing clients.
- Sep 2018 - Feb 2020 **Property Consultant**
[Rigid Real Estate, Dubai](#)
 - Source property inventories from owners and real estate agents.
 - Source potential investors and establish/maintain a good work relationship
 - Attend to all sales inquiries professionally to maintain a high standard of service.
 - Collect full details of properties and arranging viewings to potential clients.
 - Attend property events such as exhibitions and property launching.
- Aug 2017 - Sep 2018 **Supervisor**
[Deen Corporation, Sharjah](#)
 - Assigning tasks and responsibilities to the employees.
 - Producing company invoices of the garments exported to the UK.
 - Selling garments through exhibitions and events.
- Jan 2017 - Feb 2017 **Surveyor**
[GRMC Advisory Service, Dubai](#)
 - Conducting a market survey of different fruits and vegetable markets located in Al Awir to gain key information about their markets for client purposes.
 - Producing reports in a timely manner for client assessment
 - Obtaining extra information of those markets by making phone calls



EDUCATION AND QUALIFICATIONS

- Sep 2013 - Jun 2016 **Bachelor of Business Administration (Entrepreneurship)**
[Amity University, Dubai](#)
Received First Division Bachelor's Degree with a grade of 8.29 CGPA