

HAFIZA REHMAN

PROFESSIONAL SUMMARY

Dedicated to supporting emotional, social and academic development of young children. Trained in developmental stages and knowledgeable about offering safe, nurturing environments to boost learning. Desire to complement education-based strategies with techniques to promote overall health and wellness.

SKILLS

- Group and Individual Instruction
- Arts and Crafts Aptitude
- Student Counseling
- Adept at Working with Special Needs Children
- Tutoring Expertise
- Special Education
- Food Handling Preparation
- Home Schooling Knowledge
- Professional Caregiver
- Effective Listening
- Effectively Work with Parents

WORK HISTORY

SCIENCE AND MATHEMATICS TEACHER

Apr/2017 – Jun/2020

Credence High School, Al Quoz, Dubai

- Developed weekly lesson plans and activities to engage children and promote learning.
- Recognized for ability to develop and implement activities that improve students learning and behavior skills.
- Ensure open communication with parents and administrators regarding students' growth and well-being.
- Created games and alternate methods of tutoring to keep the students interested in the subjects.
- Gave practical test and upgrade their moral
- Gave one-on-one attention to children while maintaining overall focus on entire group.
- Established positive communication with parents in daily conversation and formal conferences.

SCIENCE AND MATHEMATICS TEACHER

Feb/2016 - Dec/2016

Green Mounds Pvt. School, Al Buraimi, Oman

- Develop interesting course plans to meet academic, intellectual, and social needs of students.
- Used exams and standardized assessment tools to measure student progress.
- Communicated with students and parents regarding academic progress, assignments, and behavior.
- Encouraged student participation in laboratory experiments to enhance scientific knowledge.
- Applied progressive teaching principles to a class of 29 students, improving standardized tests scores by 15% in six-month period.
- Received high remarks for the creativity of classroom lesson plans and instructional Techniques from students, parents, and faculty.

- Planned, prepared, and taught lesson plans, giving students individual support.
- Encouraged student interest in Science, Technology, Engineering, and Mathematics (STEM) and participation in middle and high school national science competitions.

COORDINATOR AND MATHEMATICS TEACHER

Sept/2014 - Dec/2016

Al Khaloud Pvt. School, Doha, Qatar

- Encouraged critical thinking and problem-solving to help students develop mathematical reasoning.
- Diversified teaching techniques and learning tools help students with differing ability levels and varied learning modalities.
- Kept classroom environments consistent and focused on learning by establishing and enforcing clear objectives.
- Provided meaningful math instruction to improve math skills of children.

COORDINATOR AND MATHEMATICS TEACHER

Mar/2011 - Feb/2014

Islamia Higher Secondary School, Kashmir, India

- Teaching mathematics to the students of Class 7th - 10th
- Conducting class tests and evaluating the performances.
- Utilization of student's strength and available resources.
- Communicating learner's progress to the parents and handling their concerns on daily basis.
- To create a healthy classroom environment, to foster positive learning.
- To provide opportunities to all learners.
- Planning and execution of all co-curricular activities.
- Conducting class assembly twice in a month.
- Enabled students to achieve success in various competitive examinations at all levels.
- Evaluating students' twice in a month and in Test series.

MATHEMATICS TEACHER

Nov/2008 - Mar/2011

Convent School, Kashmir, India

- Teaching math to the students of Class 5th - 7th with Innovative ideas
- Setting up the library and school resources
- Planning of Academic, Curricular and Co-Curricular Activities
- Planning and preparation for Annual Day and Sports day
- Conducting class tests and evaluating the performance
- Conducting class assembly twice in a month
- Evaluating students' performance twice in a month and in Test series

EDUCATION

Master of Science (M Sc), Mathematics, 2011
University of Kashmir
Srinagar, Kashmir, India

PERSONAL DETAILS

Nationality: Indian
Civil status: Married
Visa status: Residence
Driving License: UAE,
Oman