



# Haitham Hassan Gharib Saleh

Senior Storekeeper

## EDUCATION

- Faculty of Sharia and Law in Dakahlia, Al-Azhar University
- Specialization: Law
- 2010

## WORK EXPERIENCE

### > Job Description:

- Storekeeper** at H.N.S Group for Real Estate and Tourism Investment Period: from 6/2010 to 9/2014
  - Responsibilities: Managing the electromechanical store with its departments (mechanics and electricity). Carrying out receiving and delivery work (infra and sanitation). Organizing inventory and storage operations accurately in accordance with the required standards.
- Storekeeper** at Forward Contracting and Real Estate Investment Company Period: from 10/2014 to 7/2017
  - Responsibilities: Managing the civil, architectural and electromechanical warehouse. Carrying out receipt and delivery work (infra and sanitation) for projects
- Storekeeper** at Al Safwa Urban Development Company Period: from 8/2017 to 9/2020
  - Responsibilities: Managing the electromechanical store with its departments (mechanics and electricity). Managing the infra and sanitation store. Managing the civil and architectural store.
- Senior Storekeeper** at Redcon Construction Company Period: From 10/2020 to 7/2023
  - Responsibilities: Managing civil, architectural, and electromechanical stores. Managing Infra and sanitation stores. Carrying out the receipt and delivery of materials and equipment accurately in accordance with the required standards.
- Senior Storekeeper** at Al-Shorouk Company for General Contracting and Supplies for the Public Sector Period: From 8/2023 until now
  - Responsibilities: Managing civil and architectural warehouses in the Midway project - Mokattam, Cairo.

## Practical skills

- I have the ability to work well individually and collectively.
- I have the ability to learn new skills in a short time.
- Ability to deal with difficult cases
- Microsoft Office
- Operating system (all versions)
- CompactSoft program
- Oracle software and its applications

## SKILLS

- Time Management skills.

- Negotiation skills.

• Improving the work environment

• Compliance with the laws regulating work

• Seriousness and discipline

Good management and organization

- Communication skills.

- Self-motivated, Problem solving.

work awareness

• Tact and good behavior

- Presentation, team work, and Interpersonal skills.

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Marital status: married.

Al-Qatawiyyah. Abu Hammad .  
Alsharqia . Egypt

23-3-1986

Nationality: Egyptian.

## PROFILE

*Inventory manager Searching for a job in a dynamic and competitive environment, through which I will integrate my knowledge in the field of warehousing and management in a place that needs my skills and allows me to gain experience and allows me to add skills to this place and learn new things that will help me*

## LANGUAGES

- Arabic : Mother tongue
- English : Very good

## HOBBIES

- reading
- computer
- driving
- Travel
- Computer

Attitude towards recruitment

Final dismissal