



EDUCATION

B.C.A., - 2004
Bharathidasan University, India

CERTIFICATIONS

- **Advanced Excel Formulas & Business Intelligence with Power BI - 2023**
Skill Nation
- **Dynamics 365 Business Central Functional Consultant - 2023**
Accenverse Consulting
- **Junior Grade Typewriting English - 2003**
Government of Tamil Nadu

SKILLS

- Inventory Management
- Stock Replenishment
- Stock Taking
- Material Handling
- Purchase Orders & Returns
- Record keeping & Documentation
- Goods Receiving & Dispatching
- ERP Software (Microsoft Dynamics 365 Business Central, DineConnect, RetailConnect)
- Warehouse Safety Protocols
- Team Collaboration
- Attention to detail and accuracy
- Communication
- Microsoft Office Suite
- Meeting scheduling
- Mail management
- Document management
- English (Advanced) & Tamil (Native)

PERSONAL DETAILS

DOB: 03 Feb 1983
Marital Status: Married
Nationality: Indian
Passport Expiry : 04 Mar 2034
Visa : Visit Visa until 22nd Jun 2025

CONTACT

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- 📍 Dubai, UAE

HAJAMOHAINUDEEN

PROFESSIONAL SUMMARY

Highly motivated and detail-oriented professional with over 8 years of experience in **inventory control, storekeeping, warehouse operations, and MIS activities**. Proven ability to manage inventory efficiently, maintain accurate records, and support smooth material flow across departments. Skilled in working with ERP systems, adhering to safety protocols, and collaborating with cross-functional teams to meet organizational goals. Known for reliability, strong organizational skills, and a commitment to operational excellence in fast-paced environments.

WORK EXPERIENCE



Aziza Restaurant, India

Inventory Controller | Dec 2023 - Apr 2025

- Managed the preparation, processing, and tracking of purchase orders to ensure timely procurement of goods and services.
- Monitored inventory levels and coordinated timely stock replenishment to maintain optimal inventory
- Handled end-to-end operational activities on e-commerce platforms, including product listing, pricing updates, and stock accuracy
- Ensured the data integrity within inventory systems
- Liaise with finance and audit teams for stock valuation and compliance



Forsan Foods & Consumer Products Ltd, Saudi

MIS Supervisor | Feb 2023 - Nov 2023

- Managed POS and menu systems across platforms like Talabat, Zomato, Hunger Station
- Configured and supported POS systems for restaurants
- Interpreted data patterns and presented meaningful recommendations to management



Chennai Super Market, India

Storekeeper | Sep 2015 - Jan 2023

- Ordered, received and inspected the received goods
- Established and maintained stock control levels, including minimum, maximum, and reorder qty
- Handled the inter company transfers
- Worked closely with procurement, inventory control, and finance departments.
- Prepared and preserved the outgoing goods deliveries



Adharasoft Sdn Bhd, Malaysia

Technical Assistant | Nov 2011 - Nov 2014

- Provided IT administrative support and hardware procurement
- Maintained software inventories and service-level agreements
- Coordinated internal meetings and ensured accurate documentation of minutes and project-related records



ARS Software Consultancy, India

Software Engineer | Nov 2010 - Oct 2011

- Analyzed user requirements and developed custom applications
- Conducted software testing and prepared user documentation
- Resolved critical bugs and production issues and improving system stability.