

Hammad Shafique

Supply Chain Coordinator



+971-525126008

Hammadshafique12@gmail.com

United Arab Emirates

UAE Visit Visa

Pakistan

22nd August 1998

PERSONAL SKILLS

Management Skills

Work Ethics

Leadership Skills

Problem Solving Skills

Quick Learner

Multi Tasking

Time Management

Communication

LANGUAGES

English ● ● ● ● ●

Urdu ● ● ● ● ●

VOLUNTEER WORK

Executive Club Member,
*National university of modern
lanaguages*
2019 – 2021

Pakistan Cricket Board (PCB),
*Brand Embassader for Asia cricket
council*
Pakistan

PROFESSIONAL EXPERIENCE

Supply Chain Coordinator, Mubarak Vision

November 2022 – present

- Alchimia srl, Aktive srl, Simedice, Albomed Group
- Coordinate with Sales team, warehouse team, procurement team and accounts department.
- Manage and coordinate a diverse fleet of delivery vehicles to ensure timely and efficient service.
- Oversee vehicle maintenance, scheduling repairs and routine checks to maintain fleet reliability.
- ensuring a high standard of service.
- Liaise with clients and internal departments to coordinate logistics and address any delivery issues
- Managed international APOT 2022 & ACCO 2023 conference.

Cash Officer OFF OG-1, Habib bank limited HBL

2021 – November 2022

- Overseeing all cash and cash-related transactions to ensure accuracy.
- Customer service and Relationship management.
- Banking operations like handling cash, clearing, bank drafts, banker's cheques, and transfer,
- Facilitating seamless transfers of bulk government payroll and pensions.

EDUCATION

Master in Business Adminsitration (MBA) 2021- 2023,
National university of modern languages (NUML)
CGPA = 3.68 out of 4.00

Bachalors in Business Administration (BBA) 2017-2021,
National university of modern languages (NUML)
CGPA = 3.68 out of 4.00

CERTIFICATES

Microsoft Cloud and 365 office

Microsoft Teams, Word, Excel, PowerPoint, Outlook, OneDrive

Certified in Sales Management

Hubspot Academy USA

PROJECTS AND RESEACHERS

Green and Supply chain, India and covid-19 pendamic

Digital Tranformation Of Businesses, Daraz (Practically launch Store and List a product and 130 boxes sold in first 15 days)

Digitalization of Banking, Branch Banking to Mobile Banking conversion