

## HARI SHANKAR YADAV



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### CAREER OBJECTIVE

To pursue a challenging and growth oriented career in an organization that offers opportunities to learn & grow by delivering the results.

### CAREER SUMMARY

- Presently Associated with **Ocean Links Petroleum FZE in Free Zone Sharjah as Sr. Accountant (SAP FI Associate) Since Jan-2021.**
- A detail oriented professional with excellent knowledge of accounts and possesses rich experience of 10 **years** as an Accountant in Tally ERP and Manual Accounts in Master Data, Accounts Receivable, Accounts Payable, Asset Accounting and General Ledger.
- Rich experience in Finance and Accounts of various sectors namely Real Estate Business, Paramedical Colleges, CA Firms, Central and State Government Projects.
- **SAP Certified Application Associate** – Financial Accounting with ERP 6.0 EhP06.
- **SAP Certification ID: 0015006889.**
- Admirable capacity to improve and maximize overall business and finance function integration through effective communication processes.
- Experience in keeping the records of daily financial transactions and analysing the financial aspects of organization.
- Innovator with creative skills and experiences to improve overall business processes.

### PERSONAL AND TECHNICAL SKILLS

- Strong analytical and problem solving skills.
- Highly trustworthy, discreet and ethical.
- Well versed with MS Office( Word, Excel and PowerPoint )
- Experienced in working on Tally 9.0
- Internet Savvy.

### KEY RESPONSIBILITIES HANDLED

- Meet the deadlines of the projects.
- Investigate and reconcile discrepancies when they occur.

- Reduce maintenance costs and implement changes faster.

## WORK EXPERIENCE

- 5 Years work experience as part time with M/S **Vineeme Construction** Private Limited/Vineemee Associates, manufacturer of RMC & Civil Contractors. In the said Organization looked after UP Vat Tax, Service Tax, Tally, Bank Reconciliation, Balance Sheet related works.
- 3 Years experience in working for CA Firm (**Mohindra& Associates**).
- **Lemon Tree Hotels Ltd**
  - 1- Duration of Work- May-19 to Dec-2020
  - 2- Accounts Receivable, Accounts payable,
  - 3- Banking, Reconciliation, Taxation, Trial Balance Scrutiny,
  - 4- P& L Working, GST, TDS Return, Industry Specific Reporting,
  - 5- GL Reconciliation & Other Assignment.
- **Airport Authority of India Under Contract.**
  - Duration of work – Jan 2016 to April 2019
  - Looked after SAP financial Accounting, Customer & Vendor Reconciliation, GL Reconciliation, Taxation(GST, TDS) Accounting, Asset Accounting, Bank Reconciliation, and Balance Sheet related transactions.
- **Samarpan Paramedical College And Hospital**
  - Duration of work – June 2012 to July 2015
  - Looked after UP Vat Tax, Service Tax, Bank Reconciliation, and Balance Sheet related transactions.

### •Support For Implementation & Research(SIR)

- Duration of work- Oct 2010 to April 2012
- Accounts Manager at Head Office (SIR)
- **Targeted Intervention(T.I)**
  - Duration of work – Jan 2010 to Sep 2010
  - Project in District Hardoi where my services as an accountant was acknowledged by NACO ( Prevention HIV/AIDS work with Female Sex worker)
- **PACT Project (USAID)**
  - Duration of work – Jan 2009 to Dec 2010
  - Project in district Azamgarh where I worked as an accountant.

- **Maa Buddha National Balika Degree College**
  - Duration of work – Dec 2007 to Dec 2008
  - Worked as an Accountant in district Nizamabad, Azamgarh.
- **Coordination and Implementation of following Programs**
  - **KSY(ICDS)**
    - Training in district Hardoi, Ballia, Azamgarh, Muzzaffarnagar.
    - Independently created and managed the accounts of the project.
  - **MPSACS**
    - Baseline survey in Radio Program by MPSACS, In district DewasHarda, Bhopal and Indore.
  - **TNA**
    - Training Need Analysis of Education and Revenue Department, District Jhansi.

## EDUCATION QUALIFICATION

Academic	Name of Institution	University	Year	Division
10 <sup>th</sup>	H S SVishauli	U.P Board	2001	2 <sup>nd</sup>
12 <sup>th</sup>	T R B S Shaheedwara	U.P.Board	2003	2 <sup>nd</sup>
B.Com	D A V P G College	V.B.S. University	2006	2 <sup>nd</sup>
Academic	Name of Institution	University	Year	Division
M.Com	Shibli Nat. College	V.B.S.University	2008	2 <sup>nd</sup>
Computer(MOA)	CAS College	MIIT Microtek	2006	1st
SAP(FI)	Delphi Pune		2015	

## PERSONAL DETAILS

- Address : GF-3 BUTINA SHARJAH, UAE.
- Date of Birth : 18 Dec 1988
- Nationality : Indian
- Languages : English, Hindi, Arabic
- Marital Status : Married.
- Driving License : 912481