



Harikrishnan A

Accountant

✉ harkish98.hk@gmail.com ☎ 0562091440 📍 Sharjah,Uae

Highly analytical, result driven accountant skilled at working quickly and accurately under tight deadlines. Possess a comprehensive understanding of all aspects of accounting and financial planning.

PROFESSIONAL EXPERIENCE

JUNIOR ACCOUNTANT, *HOTEL PANKAJ*

06/2019 – 11/2023

Kalpetta, India

- Organised and managed the accounting for a business.
- Reviewed and prepare financial statements.
- Created and managed ledgers.
- Salary payment of employees.
- Updated accounts receivable and issued invoices.
- Assisted senior accountant in preparation of monthly/yearly closing.

EDUCATION

B COM COMPUTER APPLICATION,

WMO Arts and Science College(university of calicut)

2016 – 2019

Muttil, India

PLUS TWO - COMPUTER COMMERCE,

GHSS Meenangadi(HSE Kerala)

2014 – 2016

Meenangadi, India

SSLC, *NSS E HSS Kalpetta(state board of kerala)*

2014

Kalpetta, India

CERTIFICATES

Tally Essential Comprehensive

Issued by Tally on 11/12/2023

SKILLS

Communication



Bookkeeping



Time



management

Analytical ability



Accounting skills



LANGUAGES

English

Malayalam

Tamil

Hindi

COMPUTER SKILLS

APPLICATION

- Ms Excel
- Ms Word
- Tally prime

PERSONAL DETAILS

Name : Harikrishnan A
Address : Sharjah, Uae
Nationality : Indian
Date Of Birth : 04/06/1998
Visa Status : Visiting visa
Mobile No : +971 0562091440
Passport No : Y9270094

DECLARATION

I hear by declare that all the information given above is true to the best of my knowledge and belief.

Harikrishnan A