

# Haseeb Jalani

## Visit Visa

Dynamic and results-oriented managerial professional seeking to leverage extensive expertise in sales and financial operations to contribute to organizational success. Aiming to drive business growth and enhance operational excellence in a challenging role.



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## SKILLS

Financial analysis, budgeting, and forecasting

Sales strategy development and team leadership

Customer care and product knowledge

Inventory and stock management

Strong communication and presentation skills

Proficient in accounting software (QuickBooks, SAP, Oracle)

POS

## WORK EXPERIENCE

### Assistant Manager

Nishat Retail Outlet

Jan-2024 - Mar-2025

Faisalabad, Pakistan

Led initiatives to enhance customer satisfaction and business outcomes through strategic inventory management and performance evaluations. Fostered a team-oriented culture by coaching staff and ensuring adherence to operational standards. Collaborated with management on setting goals and crafting operational plans while maintaining compliance with health regulations.

### Cashier

Nishat Retail Outlet

Jan-2021 - Dec-2023

Faisalabad, Pakistan

As a Cash Management Associate, I efficiently managed cash transactions by ensuring precise handling of payments and delivering exceptional customer service. My role was integral to maintaining optimal inventory levels, which directly supported the sales team in operational efficiency. Through attention to detail and proactive communication, I contributed to a seamless sales process, enhancing overall customer satisfaction and operational productivity.

### Senior Sales Executive

Nishat Retail Outlet

Aug-2018 - Dec-2020

Faisalabad, Pakistan

As a driven sales professional, I executed targeted sales strategies and conducted thorough analyses of market trends to consistently achieve and exceed set sales targets. By effectively recruiting and training team members, I motivated the sales team and fostered an environment of professional growth and development. I implemented performance metrics and provided ongoing support to ensure individuals were equipped with the necessary skills to succeed, ultimately leading to a more effective and cohesive unit focused on achieving company objectives.

### Warehouse Assistant

Nishat Mills Limited

Jun-2016 - Jun-2018

Faisalabad

As a Warehouse Assistant with two years of experience, I successfully managed the receiving, storing, and distributing of goods within the warehouse environment. My responsibilities included accurately processing incoming and outgoing shipments, conducting inventory checks, and maintaining the organization of the warehouse space. I ensured timely retrieval and dispatch of products, worked collaboratively with team members to meet operational targets, and utilized warehouse management systems for tracking inventory levels. I was committed to maintaining safety standards and optimizing workflow efficiency, contributing to enhanced operational productivity and customer satisfaction.

**Sales Supervisor**

Imtiaz Super Store

Jun-2014 - Jun-2015

Faisalabad, Pakistan

As a Sales Manager, I oversaw daily sales operations, enhancing staff performance and ensuring a seamless customer experience. I actively coordinated with team members to achieve sales targets, focusing on assisting customers with their needs and inquiries. My leadership fostered an environment of collaboration and excellence, ultimately driving revenue growth and customer satisfaction.

**EDUCATION**

**Intermediate**

Board of Education, Gujranwala

**INTERESTS**

- Retail and Sales Trends Analysis
- Financial Technology and Accounting Systems
- Leadership and Team Development
- Customer Experience Enhancement
- Inventory and Supply Chain Optimization

**LANGUAGES**

English Urdu Punjabi