



CONTACT

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Owasis Building, Al Rigga, Dubai.

PROFESSIONAL QUALIFICATION

- Bachelor of Science with Honours in Business Information System - University of Cardiff Metropolitan
- Higher Nation Diploma in Computing and Software Engineering -International College of Business & Technology
- Preliminary Certificate in Marketing at Sri Lankan Institute of Marketing

PERSONAL INFO

- Name : Hashela Prathulya Jayasinghe
- Gender : Male
- Nationality : Sri Lankan
- Civil Status : Single
- Birthday : 23 - Sep - 2000
- Visa Status : Resident Visa

SKILLS

- Cash Handling
- Report Creation
- Excel & Spreadsheet Proficiency
- Point of Sale (POS) Systems
- Customer Service
- Problem-Solving
- Attention to Detail
- Time Management
- Multitasking
- Team Collaboration
- Conflict Resolution
- Product Knowledge

HASHELA JAYASINGHE

CASHIER

PROFILE

A dedicated and customer-oriented professional about 4 years of experience in cashiering and customer service roles. Proficient in processing transactions accurately, handling cash, and managing various forms of payment in a fast-paced environment. Skilled at addressing customer inquiries, resolving concerns, and ensuring a positive and efficient shopping experience. Strong communicator with a focus on building rapport and maintaining customer loyalty. Known for a friendly and approachable demeanor, attention to detail, and the ability to work effectively both independently and as part of a team.

WORK EXPERIENCE

- **Cashier** AUG 2024 - FEB 2025
Abatjour Bistro Restaurant & Cafe
 - Greet customers as they enter and assist with the order process, providing menu information as needed.
 - Handle cash, credit card, and mobile payments, ensuring the correct amount is processed and providing change as needed.
 - Maintain a clean and organized cash register area.
 - Handle customer complaints or concerns politely and professionally, escalating issues to the supervisor or manager when necessary.
- **Cashier** SEP 2022 - SEP 2024
Day-To-Day Hypermarket
 - Greet customers warmly and provide assistance in a friendly, courteous, and professional manner.
 - Operate the cash register to process purchases, handle payments, and provide change.
 - Handle cash, credit card, and mobile payments in accordance with company procedures.
 - Bag items carefully, ensuring that fragile products are properly packed.
- **Cashier** DEC 2020 - AUG 2022
Royal Ceramics Lanka PLC
 - Transaction Management: Accurately processed customer purchases, handled cash, credit, and debit card transactions, and provided change as needed. Prepare Cash summary, Petty Cash Reports. Handling over 2 million cash per day.
 - Customer Service Excellence: Greeted and assisted customers with inquiries, concerns, and product recommendations, ensuring a positive and personalized shopping experience.

REFERENCE

Supun Rajapaksha

Expo Ceylon Company Ltd | Operations Manager

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Malshi Kasthuriarachchi

Abatjour | Administration Manager

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