



HASHIF K

Sales Executive & Accountant

Dependable accounting professional acknowledged for reliability, integrity, and quick learning ability. Highly skilled with an eye for identifying and correcting errors. Enthusiastically seeking role in which strong work ethic and resourceful nature will be highly valued.

CONTACT

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-  hashifkhassan@gmail.com
-  Abu Dhabi, UAE

CAREER SUMMARY

Highly motivated, detailed oriented, quick learner and energetic Financial Accountant with 5 years of experience in the FMCG domain, with excellent deadline driven, analytical and strong organizational skills. Excellent communication skills with a talent for analyzing problems, developing and simplifying procedures, and finding innovative solutions for job efficiency. Strong customer service skills, flexible, dependable, and work very well with others as well as independently.

Personal Details

Date of Birth : 13-01-1990
Marital Status : Married
Nationality : Indian

Education

- **B.com Co-Operation – [2012]**
University of Calicut
- **Higher Secondary - [2007]**
Kerala Board of Higher Secondary Education

Key Skills

Tally ERP
MS Office

Languages

- English
- Malayalam
- Arabic
- Hindi

Hobbies

- Photography
- Playing cricket
- Video games

Driving License

- License status : Valid
- Issued place : Abu Dhabi, UAE

Other Details

- Passport status : Valid upto 2030
- Visa status : Valid

Experience

● Accountant / Sales Executive

Daily chicken Butchery and eggs LLC

Aug 2021 to July 2023

- Manage key accounts
- Handle monthly, quarterly and annual closings.
- Manage balance sheets and profit/loss statements.
- Identify new potential customers
- Handling budgets and client invoices.
- Resolve problems and handle complaints in a timely manner.

● Accountant / Sales Executive

Meat mart Butchery and Poultry LLC, Abu Dhabi

July 2018 to June 2021

- Manage all accounting transactions.
- Publish financial statements in time.
- Handle monthly, quarterly and annual closings.
- Reconcile accounts payable and receivable.
- Ensure timely bank payments and Processing employee expenses.
- Building strong customer relations with existing clients

● Sales Executive

Dar Al Raha Foodstuff Trading, Abu Dhabi

June 2016 to June 2018

- Arranging sales visit with prospective clients.
- Maintaining proper sales and performance record.
- Negotiate sales contract and designing packages.
- Achieving sales targets.
- Provide proper information, guidance and support to clients, therefore, enhancing relationships with the clients.
- Closely study the current market trends for a product and identify enhancements.
- Analyze the competition brand closely.
- Able to work with a team and achieve the desired results.

● Sales Representative

Al Nargis Al Thahabi Poultry Trading, Abu Dhabi

Feb 2014 to Feb 2016

- Serves customers by selling products and meeting customer needs.
- Selling products and services using solid arguments to prospective customers.
- Performing cost-benefit analyses of existing and potential customers.
- Maintaining positive business relationships to ensure future sales.
- Adjusts content of sales presentations by studying the type of sales outlet or trade factor.
- Submits orders by referring to price lists and product literature.