

HASINI BANDARA



Dedicated and Experienced Cashier with 3+ years of experience in Retail Sector. Proven ability to handle cash and card transactions accurately and efficiently. Skilled in POS systems, inventory management, and customer service. Strong communication and interpersonal skills, enhanced by completion of an English language course. Committed to providing excellent customer service and contributing to a positive shopping experience. Seeking a challenging position to utilize my skills and further develop my career.

✉ hasinibandara@gmail.com

☎ +94 78 371 5475

📍 Mt Lavinia, Sri Lanka

📅 20 May, 2002

WORK EXPERIENCE

Cashier Mawanalla Super

2019 - 2022

Achievements/Tasks

- **Handled cash, credit, and electronic transactions** accurately, ensuring seamless checkout experiences for customers.
- **Processed sales efficiently**, including scanning, bagging, and payment collection, while adhering to store policies.
- **Provided exceptional customer service**, addressing inquiries and resolving complaints professionally and promptly.
- **Maintained a clean and organized checkout area**, ensuring a pleasant shopping environment for customers.
- **Reconciled cash register at the end of each shift**, ensuring all transactions were accurately recorded and balanced.
- **Assisted in restocking shelves and managing inventory**, keeping track of product availability and replenishment need

Cashier Upekha Super

2023 - 2024

Achievements/Tasks

- **Cash Handling:** Accurately process cash and card payments.
- **Customer Service:** Provide excellent customer service, addressing customer inquiries and resolving issues.
- **Inventory Management:** Assist in maintaining accurate inventory levels.
- **Cleaning Duties:** Maintain a clean and organized work area.

EDUCATION

Passed GCE Advanced Level

Girls' High School, Mt Lavinia

2021

Passed GCE Ordinary Level

Girls' High School, Mt Lavinia

2018

DECLARATION

I declare that the information provided in this CV is true, complete, and accurate to the best of my knowledge and belief. I understand that any misrepresentation of facts may lead to disqualification.

SKILLS

Exceptional customer service

Active listening

Friendly and professional demeanor

Handling customer inquiries and complaints

Cash handling and balancing

Credit card and electronic payment processing

Accurate scanning of products

Managing discounts, coupons, and loyalty rewards

Time management

Attention to detail

LANGUAGES

English

Professional Working Proficiency

Tamil

Limited Working Proficiency

Sinhala

Native or Bilingual Proficiency

CERTIFICATES

English Proficiency Course

Britishway English Academy

PERSONAL DETAILS

Nationality

- Sri Lankan

Gender

- Female

Civil Status

- Single