

BILYAMINU HASSAN

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PROFESSIONAL SUMMARY

Experienced and results-driven Logistics and Supply Chain Specialist with over 10 years of expertise in logistics coordination, inventory control, and warehouse management. Proven ability to streamline operations, reduce discrepancies, and optimize resource utilization. Strong leadership and team management skills with a focus on delivering efficiency and exceeding business objectives.

CORE COMPETENCIES

- Logistics Coordination & Planning
- Inventory Management & Control
- Team Leadership & Development
- Supply Chain Optimization
- Compliance with Safety Standards
- Reporting & Reconciliation
- Vendor and Client Relationship Management
- Data Analysis & Accuracy (Microsoft Excel Proficiency)

PROFESSIONAL EXPERIENCE

Logistics/Sales/Bookkeeper

Amante Agro Allied Ltd., Kaduna State, Nigeria

October 2017 – Present

- Oversee daily logistics operations, including inventory maintenance and reconciliation.
- Reduced inventory discrepancies by 45% through the implementation of new tracking systems.
- Successfully managed warehouse operations for NPK and UREA fertilizers, ensuring timely deliveries to clients.
- Verified stock counts and resolved discrepancies between physical and system records.
- Implemented safety protocols, ensuring compliance with health and safety standards.
- Spearheaded the coordination of shipments, reducing delivery delays by 20%.

Sales Representative/Inventory Officer/Logistics On-site Officer

Elephant Group PLC., Katsina State, Nigeria

May 2011 – September 2017

- Directed domestic cargo shipping and optimized space utilization in warehouses.
- Led a team of 5 employees in managing shipments, inventory, and client orders.
- Negotiated and secured a 3-year government contract for fertilizer supply, increasing

company revenue by 15%.

- Conducted physical inventory counts and reconciled reports to maintain accuracy.
- Trained team members on warehouse management and safety compliance procedures.

Inventory Control Assistant

West African Cotton Co., Katsina State, Nigeria

September 2009 – 2011

- Monitored daily inventory levels and reconciled discrepancies in a fast-paced warehouse environment.
- Maintained accurate inventory records and optimized material handling processes.
- Collaborated with procurement teams to ensure consistent stock availability.

EDUCATIONAL BACKGROUND

- Bachelor of Science in Business Administration
Ahmadu Bello University, Zaria, Nigeria (2016)
- Diploma in Banking and Finance
Ahmadu Bello University, Zaria, Nigeria (2010)

ACHIEVEMENTS

- Reduced inventory discrepancies by 45% through the implementation of a new tracking system.
- Secured a government contract for fertilizer supply, generating significant revenue growth.
- Improved logistics efficiency by 20% through enhanced shipment coordination.
- Implemented safety protocols that ensured 100% compliance with regulations.

TECHNICAL SKILLS

- Advanced proficiency in Microsoft Excel
- Data Entry and Reconciliation Tools
- ERP and Inventory Management Systems
- Reporting and Analytical Tools

LANGUAGES

- English (Fluent)
- Hausa (Fluent)