

Husnain Ahmed

Experienced professional adept in project management, supply chain optimization, and operational coordination across diverse industries in the UAE and Pakistan. Skilled in inventory management, logistics, and multilingual communication. I am committed to driving efficiency, cost savings, and customer satisfaction through strategic thinking, problem-solving, and continuous improvement.



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Visa Status: Employment Visa

EXPERIENCE

Fleet Coordinator----- Fahad Hussain Cargo-----Year 2023-Present

- **Fleet Management**
 - Managing the Route of the Fleet according to the Fitness Certificate of Lorry
 - Keeping a record of Fitness Certificate and Maintenance certificate
 - Keeping Record of lorry Permits and Driver permits
- **Load Monitoring**
 - Planning and optimizing the load based on Country law and regulation
 - Ensuring Cargo is loaded and offloaded adhering to all rules and regulations of the country
 - Maintaining Record for Load and customer
- **Performance Monitoring**
 - Keeping Record of driver records according to their route
 - Monitoring KPI's of drivers based on their performance
 - To make sure deliveries are on time
- **Route Planning**
 - Maximizing fuel efficiency by planning optimized routes.
 - Analysing Routes to Optimize Fuel Cost.
 - Managing change in routes based on weather and traffic.

Junior Project Assistant -----Kayani Associates, Pakistan----- Year 2022-2024

- **Project Coordination**
 - Overseeing all project operations from initiation to handover.
 - Coordination with stakeholders
 - Managing Resources and adhering to SOPs.
- **Documentation Management.**
 - Managing contracts, permits, and change logs along with progress reports.
 - Identification of issues proactively.
 - Managing changes to keep the project on scope.
- **Team Collaboration**
 - Building Strong relationships with all stakeholders.
 - Managing a team based on their skills and interests.
 - Fostering collaborative relationships with stakeholders and team members.
- **Budgeting and Cost Control**
 - Preparing and managing budget.
 - Making sure we are spending according to budget.
 - Reporting an increase in any price occurs due to any unforeseen circumstances.

Inventory and Logistic Controller -----Waseem Building Material, UAE----- Year 2020 - 2022

- **Managing Supply Chain**
 - Maintaining strong vendor relationships.
 - To ensure collaboration with other stores.
 - Overseeing Transportation from store to customer.

- **Controlling Inventory**
 - Analysing Sales and inventory to optimize handling costs.
 - Conducting inventory audits regularly to minimize error and shrinkage.
 - Minimizing inventory holding and maximizing turnover.
- **Warehouse Management**
 - Making sure all inward and outward operations are properly recorded.
 - Making sure the warehouse has an adequate level of stock.
 - Making sure inventory is organized.
- **Receiving and Reporting Stocks**
 - Receiving Bills and making sure they are according to LPO.
 - Communicating with suppliers about any issues and discrepancies.
 - Cross-checking of daily cash reports by cash counters.
 - Reporting any new product in the market and presenting it to the manager.

EDUCATION

**Ms.PM (Project Management) ----- Riphah International University, Lahore, Pakistan
Year 2022-2024**

**B.B.A (HONS) -----Superior University, Lahore, Pakistan
Year 2016-2019**

**H.S.S.C (Pre-engineering) -----Pakistan Education Academy, Dubai U.A.E
Year 2013-2015**

**S.S.C (Pre-engineering) -----Pakistan Education Academy, Dubai U.A.E
Year 2011-2013**

COMPUTER SKILLS

- | | | | |
|--------------------|----------------|--|--|
| • Microsoft Office | • Google Suits | • BUSY
(Inventory control Software) | • RealSoft
(Inventory control Software) |
| • Airtable | • Primavera P6 | • LIBRA | |

Soft Skills

- | | | | |
|-----------------------------|---------------------------|--------------------------|------------------------------|
| • Risk Management | • Supply chain management | • Inventory management | • Business Communication |
| • Leadership and Management | • Change Management | • Communication Planning | • Planning & Strategy Making |

Certificates and Licences

- | | | | |
|-----------------------------|--------------------------------|------------------------------------|------------------------------------|
| • Supply chain Sourcing | • Supply chain Operations | • Supply chain Management Strategy | • Customer Relationship Management |
| • Human resource management | • Inventory control management | • Understanding ESE | • U.A.E Driving License |

LANGUAGES

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|--------|-----------|-----------|----------|
| • Urdu | • Punjabi | • English | • Arabic |
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