

CURRICULUM VITAE



HUSSAIN MANSOOR

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OBJECTIVE:

To be a part of an Organization where I can devote myself fully and joyfully give out best of my talents and skills to become its strong asset.

STRENGTH:

- Analytical
- Confident
- Teamwork
- Problem Solving and Decision Making
- Honest
- Clever
- Punctual
- Hard Worker

EDUCATION:

B.COM Computers from Osmania University with 53% in the year 2017

Intermediate from Datar Vocational Junior College with 57% in the year 2009

SSC from Hyderabad High School with 56% in the year 2007

COMPUTER SKILL'S:

MS Office: Word Excel PowerPoint from ICA Institute

EXPERIENCE:

Presently working as a shopkeeper and cashier in Authentic Baqala at Khaldiya Abu Dhabi

Responsibilities :- (Add, Remove and modify the products and its prices.

Check the Products Expiry daily basis.

Check Shortage of Products and bring as per the needs.

Set the Products to attract the customers.

Check the neatness of shop.

When opening the shop first check the last day closing then starts with the new opening same and count cash and check card payments.

Check the Accounts like Buy products, Shop expenses, sundry Creditors and Sundry Debtors Etc.

Do the Marketing daily basis to get more customers like distributes the cards to near the shop Buildings, If any order receives as per the customers needs send the delivery boy.

Worked as a Cashier in Karachi Bakery for 4 years (India)

Responsibilities:- (Scan the items and making the bills .

Both transactions cash and Card.

Check the last night Closing amount and start with the new Opening as Same.

Everyday Show the all counter to the Manager with no mistake.

If any amount shortage pay from the pocket

Worked as a Sales Executive in Sangeetha Mobiles for 5 years (India)

Responsibilities:- (Count the mobiles everyday opening and closing.

Say the features of mobiles and Accessories.

Divert the customers one brand to another brand as per the policy.

Try to complete daily targets.

According to the upgrades complete training.

PERSONAL DETAILS:

DATE OF BIRTH : 03/06/1990

SEX : MALE.

MARITAL STATUS : SINGLE

NATIONALITY : INDIAN.

LANGUAGES KNOWN : ENGLISH, HINDI & URDU

PERMANENT ADDRESS : H.NO:18-10-131,
BARKAS,
CHANDRAYANGUTTA,
TELANGANA STATE, INDIA

PASSPORT DETAILS:

PASSPORT NUMBER : W6121785

DATE OF ISSUE : 03/10/2022

DATE OF EXPIRY : 02/10/2032

PLACE OF ISSUE : HYDERABAD

AFFIRMATION:

I hereby declare that all the information mentioned above is true to the best of my knowledge and belief. If given a chance, I promise to work with extreme honesty, sincerity, and commitment.