



IBAAD RAFIQUE FAKIH

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Dubai- UAE

PERSONAL DETAILS

Date of birth

19-11-2000

Gender

Male

Marital Status

Unmarried

Nationality

India

Passport No.

W1651701

Visa Status

Visit Visa
Dubai UAE

Languages Known

English
Urdu
Hindi
Marathi

Hobbies

Cricket, gyming & travelling

CAREER OBJECTIVE

To secure a challenging position in the fields of Sales, Logistics, Auditing, Financial analysis Maintaining stock records and taxation. Use my skills to achieve organizational goals through a spirit of co-operative team work and personal qualification by hundred percent dedication and management skills for getting efficient results.

EDUCATIONAL QUALIFICATION

B.COM (UNIVERSITY OF MUMBAI) 2019-2022

HSC (MAHARASHTRA STATE BOARD) 2018-2019

SSC (MAHARASHTRA STATE BOARD) 2016-2017

WORK EXPERIENCE

KAWCHALI ASSOCIATES
TAX CONSULTANT & FINANCIAL SERVICES
JULY 2022 TO JUNE 2023

- Entries in Tally
- Responsible for posting accounts payable and accounts receivable entries.
- Checked and approved payment vouchers and journal entries, maintaining accurate and up to date records all financial transaction.
- Maintaining books of accounts of clients up to finalization, trading profit & loss account & balance sheet.

STAMPA CLOTHING (JUNE 2021-MAY 2022)
ACCOUNTANT CUM SALES EXECUTIVE

- Handling Customers.
- Writing accurate sales reports.
- Process payments by verifying purchases through cash and cards.
- Maintain Inventory.

POSITIVE ASPECTS

- Self motivated and quick learner.
- Ability to deal with people politely and diplomatically.