AVINASH VILAS THAKARE

Station Master

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📍 Dubai

OBJECTIVE

Detail-oriented and highly organized professional seeking the position of Logistics Coordinator. Bringing excellent coordination and communication skills, along with hands-on experience in operations, to ensure timely and efficient logistics management.

EDUCATION

06/2015 - 06/2018
Electronics and telecommunication Engineer
Mumbai University

05/2011 - 07/2015
Electronics and telecommunication Diploma
MSBTE

03/2021 - Present
PGDBA Operation Management
Symbiosis center for distance learning(SCDL)

EXPERIENCE

02/2019 - Present

Mumbai

Station Master
Mumbai Monorail (MMRDA)

Managed station operations, including coordinating daily workflows and team schedules.

Supervised the movement of goods and services to ensure timely delivery and operational efficiency.

Monitored inventory, ensuring that stock levels were maintained, and necessary orders were placed.

Maintained documentation related to station operations, vendor management, and deliveries.

Coordinated with various teams to resolve operational issues, improving overall workflow.
· Recognise as a Certified Station Master.

SKILLS

Microsoft Word Excel PowerPoint , Inventory management and supply chain knowledge, Excellent communication and problem-solving skills, Strong organizational and time management abilities, Experience in coordinating cross-functional teams, Familiar with logistics software and management systems, Ability to handle documentation, scheduling, and reporting

ACHIEVEMENTS

💎 **Improved the scheduling and coordination process, resulting in a 15% increase in operational efficiency**

💎 **Developed streamlined reporting systems, reducing documentation errors and improving accuracy.**

HOBBIES AND INTERESTS

Passion for learning about supply chain optimization

Interested in improving logistics processes and coordination

Enjoy working in fast-paced environments requiring multitasking