

IMRAN ALI

Current Address: Chak No. 23 MB, Tehsil Quaid Abad, District Khushab,
Punjab, Pakistan

Permanent Address: Chak No. 23 MB, Tehsil Quaid Abad, District Khushab,
Punjab, Pakistan

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EMPLOYMENT EXPERIENCE

AL-BADAR COTTON WASTE

Computer Operator

02-01-2023 to 15-05-2023

- ✓ Provides data by operating a computer.
- ✓ Determines sequence of operations by studying production schedule.
- ✓ Performs defined tasks per documented instructions/processes.
- ✓ Prepares equipment for operations by accessing software in computer.
- ✓ Makes appropriate changes to the documentation, as needed.

KARACHI BAR-B-Q & RESTAURANT

Kitchen Helper

05-01-2021 to 30-12-2022

- ✓ Preparing meal ingredients for the cook, which includes washing, peeling, cutting, and slicing ingredients.
- ✓ Assisting kitchen staff to unload food supplies from delivery trucks.
- ✓ Properly washing and drying all dishes, utensils, cooking instruments and cutting boards.
- ✓ Neatly putting away all utensils, cooking instruments, dishes, and cutting boards in their respective places.
- ✓ Packing take-out orders as needed.
- ✓ Removing garbage, replacing garbage bags, and washing garbage cans.
- ✓ Mopping and sweeping the kitchen areas as required.
- ✓ Storing ingredients and food items according to food safety standards.

CERTIFICATIONS

Basic IT Literacy

3 months

COMPUTER PROFICIENCY

- Ms-Word
- Operating system handling
- Ms-Excel
- Inpage
- Knowledge of Preparing emails
- Power Point

OBJECTIVE

To enhance my skills through passionate, challenging, career oriented and motivational tasks by working in a dynamic environment. My goal is to become associated with organization where I can utilize my skills and gain further experience while enhancing the organizational productivity and reputation.

PERSONAL INFORMATION

- Father's Name : Shoukat Ali
- CNIC : 38201-0627790-3
- Date of Birth : 08-08-2000
- Religion : Islam
- Nationality : Pakistan
- Ethnicity : Asian
- Marital Status : Un-Married
- Driving License : KB-19-1359
- International Driving : KB-23-37-INT (Type M/CYCLE, M/CAR, JEEP, LTV) License

PASSPORT DETAILS

- Passport Number : CP1837901
- Issue date : 17-09-2022
- Expiry date : 25-09-2032

ACADEMICS

Faculty of Arts (F.A)

2019-2021

Board of Intermediate & Secondary Education, Sargodha
2nd Division

Subjects Taken

- ✓ Sociology
- ✓ History of Pakistan
- ✓ Islamic Studies

Matriculation

2016-2018

Board of Intermediate & Secondary Education, Sargodha
1st Division

Subjects Taken

- ✓ Physics
- ✓ Chemistry
- ✓ Biology

INTERPERSONAL SKILLS

- Improved organizational image through excellence dealing & attitude
- Ability to motivate others
- Keen to learn something new regarding concerned field
- Motivated and Enthusiastic about developing good relations
- Professional in appearance and presentation



Signature: Imran Ali