



## CONTACT

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📍 Al Bahari Building, Al Nahda 2, Dubai

- Nationality - Sri Lankan
- Visa Type - Visit Visa
- Visa Expiry - 28/06/2024
- DOB - 26/01/1998
- Gender - Male

## EDUCATION

2016

SCIENCE COLLEGE, MOUNT LAVINIA

- Advanced Level Examination

2013

SCIENCE COLLEGE, MOUNT LAVINIA

- Ordinary Level Examination

## SKILLS

- Attention to detail
- Time Management
- Strong customer service
- Excellent Communication
- Basic Maths and computer skills
- Multitasking
- Cash handling
- Interpersonal skills

## LANGUAGES

- English (Fluent)
- Sinhala (Excellent)

## REFERENCE

**Chandana Maddumage**

Owner / Director - New Chef Restaurant

Phone: +94777330303

Email: chandana.maddumage1@gmail.com

# ISHAN ANJANA FERNANDO

## PROFILE

Experienced and detail-oriented individual in restaurant operations. Proficient in processing transactions accurately and efficiently and handling cash and maintaining a balanced cash drawer. Skilled in greeting customers, addressing inquiries, and resolving issues promptly to ensure a positive experience. Strong attention to detail, organizational skills, and adherence to company policies and procedures. Excellent communication and interpersonal abilities with a dedication to contributing to a collaborative team environment.

## WORK EXPERIENCE

- **NEW CHEF RESTAURANT, MORATUWA, SRI LANKA**  
**CASHIER** **FEBRUARY 2022 - MARCH 2024**
  - Welcoming customers, answering their questions and providing advice or recommendations.
  - Operating the cash registers.
  - Balancing the cash register at the end of the shift.
  - Accepting payments, ensuring all prices and quantities are accurate
  - Processing refunds and exchanges, resolving complaints.
  - Bagging or wrapping purchases to ensure safe transport.
  - Issuing receipts to customers for their purchases
  - Assisting with customer inquiries, concerns, or complaints
  - Maintaining a clean workspace
- **NEW CHEF RESTAURANT, MORATUWA, SRI LANKA**  
**WAITER AND SERVICE STAFF** **JANUARY 2020 - FEBRUARY 2022**
  - Greeting and welcoming guests
  - Collaborating with kitchen staff
  - Take meal and beverage orders from customers
  - Deliver meals and beverages to tables when they have been prepared.
  - Prepare the bill for tables when requested.
  - Cash up bills and ensure that the correct amount has been paid
  - Provide excellent customer service
  - Check that customers are satisfied with their meal
  - Administer change to tables if needed
- **NEW CHEF RESTAURANT, MORATUWA, SRI LANKA**  
**KITCHEN HELPER** **OCTOBER 2018 - JANUARY 2020**
  - Preparing meal ingredients for the cook, which includes washing, peeling, cutting, and slicing ingredients.
  - Assisting kitchen staff to unload food supplies from delivery trucks.
  - Properly washing and drying all dishes, utensils and cooking instruments
  - Neatly putting away all utensils, cooking instruments, dishes, and cutting boards in their respective places.
  - Removing garbage and replacing garbage bags
  - Mopping and sweeping the kitchen areas as required.
  - Storing ingredients and food items accordingly