



IJAZ AHMAD

About Me

To develop a strong impact to the company where i can put my knowledge and skills with consistency and to continually maintain the good progress of the company. Highly experienced computer operator. Currently looking for a suitable positions with in exciting and ambitious organization. Also bringing excellent interpersonal and communication skills.

Experience

Storekeeper: (Present)

- ★ Presently serving as Storekeeper in Construction and Building Engineering L.L.C. Dubai in **EMAAR project** since September 2023.

Supervisor: (5 Jan 2015 - 10 Jan 2016)

- ★ One Year of Experience as Supervisor in ABDUR RASHEED QURESHI AND BROTHER Govt. Contractor and General Order Supplier.

Computer Operator: (15 Jan 2016 – 5 Feb 2017)

- ★ One year of Experience in the Leader Computer Academy Pabbi Nowshera.

Supervisor: (August 2017- June 2021)

Four year of Experience as Supervisor in MS Naeem Qureshi and Brothers Govt. Contractor and General Order Supplier.

Supervisor: (August 2021- Sep 2022)

KHALIL FLOUR MILLS Pvt. Ltd. Nowshera.

Education

- **2009**
Matric Examination BISE Mardan
- **2013**
DAE (Civil) BTE Peshawar
- **2018**
BA (Bachelor of Arts) AIOU ISLAMABAD

Certification

- **AUTO CAD**
- **CIT**

Contact

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Expertise

- Leadership and team management
- Storekeeping
- Computer operations
- Problem-solving and decision making
- Costumer service
- Time management

Language

- English
- Urdu
- Hindi

Technical Skills

- Data Base Management
- Effective Marketing
- Organization Capacity
- Software Analyst
- Date Entry
- Inventory Control
- Shipping Receiving
- Logistics Supervision