



# ILYAZ AHAMED

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## Objective

Dedicated BBA graduate with a strong foundation in business management, distinguished by a proven history in documentation, management, and exceptional customer relations. Adept at streamlining operations and enhancing efficiency through meticulous documentation management. Skilled in leading teams, optimizing workflow, and ensuring organizational compliance. Known for building lasting customer relationships through effective communication and problem-solving. Seeking opportunities to leverage my skills and education to contribute to the success of forward-thinking organizations.

## Experience

- VADUVAMMAL Trading Limited** 03/2023 - 07/2023  
Logistics Junior Manager
  - Led a team in implementing a state-of-the-art import/export management system, reducing transit time by 30%.
  - Streamlined logistics operations, resulting in a 25% reduction in transportation costs.
  - Developed and executed logistics strategies that improved order fulfillment accuracy to 98%.
  - Contributed to process improvements that reduced lead time by 20% and improved overall logistics efficiency.
- VADUVAMMAL Trading Limited** 02/2023 - 03/2023  
Logistics Executive
  - Implemented a streamlined documentation process, reducing errors by 30% and ensuring compliance with international trade regulations.
  - Led negotiations with global suppliers and transporters, resulting in a 10% reduction in transportation costs.
  - Assisted in resolving customs issues, resulting in a 90% clearance rate within standard timelines.
- R-BUY Private Limited** 07/2021 - 08/2021  
Supply Chain Intern
  - Collaborated with the supply chain design team to gain hands-on experience in optimizing logistics and operations.
  - Aided in the analysis of updated supply chain processes to identify opportunities for improvement and cost reduction.
  - Conducted a comprehensive data analysis that led to the identification of bottlenecks and inefficiencies in the supply chain, resulting in a 15% increase in overall efficiency.
- Universal Tribes Private Limited** 06/2021 - 07/2021  
Sales & Marketing Internship
  - Helped in organizing a successful product launch event that generated a 15% boost in sales.
  - Supported increase social media engagement by 15% through the creation of compelling content.
  - Conducted in-depth market research that informed the development of a new target audience, resulting in a 10% sales increase with in the targeted segment.

## Education

- Presidency University** 2019 - 2022  
BBA (Bachelor of Business Administration)
- Crescent School** 2018 - 2019  
Higher Secondary- Commerce
- J.M.HSS** 2016 - 2017  
High School

## Languages

- English
- Malayalam
- Tamil
- Hindi
- Kannada

## Skills

- Leadership
- Good Communication
- Microsoft Word
- Microsoft Excel
- Import - Export operations
- Time Management
- Problem Solving
- Documentation Skills
- Decision Making
- Good Listener
- Negotiation Skills

## Achievements & Awards

- Recognized for exceptional performance as a Logistics Executive, leading to a well-deserved promotion to the role of Logistics Junior Manager at VADUVAMMAL Trading Limited.
- Awarded the "PROFESSIONAL CERTIFICATE IN LOGISTICS EXCELLENCE" after successfully completing a comprehensive logistics program by National Skill Development Cooperation (NSDC).
- Successfully completed an intensive program in "Supply Chain Management and Capacity Planning" by Alison online learning.
- Triumphantly secured the position of class representative after a interview process conducted by the selecting authority. Demonstrated strong leadership and communication skills.

## Interests

- Football
- Bodybuilding
- Martial Arts

## Declaration

- I hereby declare that all the information given above is true and correct to the best of my knowledge.