

Mohd Imran

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ACADEMICS					
QUALIFICATION	INSTITUTE	BOARD/UNIVERSITY	YEAR	%/CGPA	
Masters's (M.B.A)	Uttam Group Of Instituation Agra	Dr.A.P.J Abdul kalam Technical	2021	70% -	
		University Lucknow			
Graduation(Bs.c Math)	S.D.J.M Degree Collage Agra	Dr.Bhim Rao Ambedkar University Agra	2019	55%	
XII	John Milton School, Agra	CBSE	2016	60%	
X	John Milton School ANSHIP/WO	RK ÉRPÉRIENCE	2014	7.4CGPA	

HOTEL RIGEL INN TREEBO PROPERTY (JUNE 2017- OCT 2018) HOTEL MAPPLE GRAND (NOV 2018 - APRIL 2019) HOTEL TAJ VILLA (MAY 2019 – DEC 2019) FEXTRAMARKS EDUCATION Tech Mahindra I have done one year four month as a excucative front office manager lot of experience I have gain for selling rooms on available packages and facilities of the hotel. I have done six months and feedback to increase sales and guest satisfaction. I have done six months as a Front office manager. I observed how to deal clients and how to manage sales rates to the property. Insure all that all daily arrivals VIP rooms, Special Request rooms, Regular Client room and long stay are blocked in advance and each room prepared with appropriate welcome amenities and guest preferences. I have done seven months as a Front office manager. Lot of main power gain & most important toatly forgien client deeling with best of communication. And Taj villa its my best experience in hospitality sector. I have internship with MNC company also name is extramarks education which is online plate from of education. Consider with student how to learn education in online platform and how to study with the help of virtual image as Sales Department. I have worked in Tech Mahindra for senior escalation department customer support. Presently I am working in GoSTOPS as Assistance Operation Manger in Mussoorie Picture Palace.	HOTEL CHANAKYA (JUNE 2016-MAY 2017)	 I have done elevenmonthtraining as a front office boy Maintenance and Testing of hotel check in checkout guest, in Hotel Chanakya at Agra, in which I have gained hand on experience and practical implication of different-different parts used in Hotellines. There, my work was to observe the process and problems, and give solutions about the same. During my job period, I introduced a solution, that has increased the Efficiency of that plant.
clients and how to manage sales rates to the property. Insure all that all daily arrivals VIP rooms, Special Request rooms, Regular Client room and long stay are blocked in advance and each room prepared with appropriate welcome amenities and guest preferences. I have done seven months as a Front office manager. Lot of main power gain & most important toatly forgien client deeling with best of communication. And Taj villa its my best experience in hospitality sector. I have internship with MNC company also name is extramarks education which is online plate from of education. Consider with student how to learn education in online platform and how to study with the help of virtual image as Sales Department. I have worked in Tech Mahindra for senior escalation department customer support. Presently I am working in GoSTOPS as Assistance Operation	PROPERTY	 experience I have gain for selling rooms on available packages and facilities of the hotel. Handling of guest complaints and feedback to increase sales and guest satisfaction .
## MOTEL TAJ VILLA (MAY 2019 – DEC 2019) ## Most important toatly forgien client deeling with best of communication . ## And Taj villa its my best experience in hospitality sector . ## I have internship with MNC company also name is extramarks education which is online plate from of education . ## Consider with student how to learn education in online platform and how to study with the help of virtual image as Sales Department. ## Tech Mahindra ## Tech Mahindra ## OSTOPS ## Presently I am working in GoSTOPS as Assistance Operation		 clients and how to manage sales rates to the property. Insure all that all daily arrivals VIP rooms, Special Request rooms, Regular Client room and long stay are blocked in advance and each room prepared
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Tech Mahindra customer support. GoSTOPS • Presently I am working in GoSTOPS as Assistance Operation	EXTRAMARKS EDUCATION	 which is online plate from of education . Consider with student how to learn education in online platform and how to study with the help of virtual image as Sales Department.
	Tech Mahindra	*
	GoSTOPS	

CERTIFICATIONS

MODERN OFFICE MANAGEMENT

- I have done 11 month certificate course in DEI Dayal Bagh Institute Agra deemed University.
- In this certificate course I learn how to manage back office properly & consume customer need and demands of the product

M	IASTER	OF
\mathbf{D}	IPLOMA	IN
C	OMPUT	ER
\mathbf{E}	DUCATI	ON
M	ANGME	ENT
	(MDCEN	(I)

• This course is related to computer basic, MS office, DTP, Tally, Internet, C++, Financial accounting, Networking & etc.

POSITIONS OF RESPONSIBILITY			
LEADERSHIP RESPONSIBILITY	 Acted as Executive member, UGI, 2019. Acted as Sports Captain, assisted the PE Teacher and school staff in sports related matters, John Milton School, Agra, 2014-2015. Acted as Deputy Head Captain, John Milton School, 2015-2016. 		

EXTRA CURRICULAR ACTIVITIES		
COMMUNITY SERVICE	 Participated in Vistaar event for two consecutive. Participated in Watan Faristey and Spreading Smile Event. Participated in Tree Plantation Campaign organized. Donated Blood UGI. 	
PARTICIPATIONS	 Participated in 106th Indian Science Congress. Participated in Guest lecture Organized Climate change. Participated in Educational Trip Organized by UGI . Participated in Polio Campaign Organized UGI. Participated in Survey, 2019. 	
ACHIEVEMENTS	 Awarded with Bronze Medal at Taekwondo Attended 7 Day Winter camp, Organized by UGI Awarded with Excellence handwriting Certificate JMPS. Received 4th Prize in handwriting national certificate. Awarded with Bronze Medal at Shardha Marathon, Agra, February 2016. MDCAM Computer certificate. 	

PERSONAL DETAILS		
DATE OF BIRTH	•	21th JULY, 1998
ADDRESS	•	H. No 31/35, Pream Nagar Near Masjid Rajpur Chungi, Agra, 282001, Uttar Pradesh.