

Mohammed HAJI



PROFILE SUMMARY

Dedicated professional with 4+ years of experience, including 1 year in the banking sector and 3 years as a cashier proficient in HDPOS software. Skilled in financial transactions, account management, and cash handling with a focus on accuracy and efficiency. Experienced in providing excellent customer service, resolving inquiries, and maintaining compliance with organizational standards. Proficient in retail operations, inventory management, and daily reconciliation tasks. Strong interpersonal and communication skills, ensuring seamless operations and customer satisfaction.

CONTACT DETAILS

@ hajimohd770@gmail.com
📞 +971 50 303 3249
✉ Deira, Dubai

PERSONAL INFORMATION

Citizenship: **Indian**
Family: **Single**
Languages: **English, Hindi, Urdu**

SKILLS

- Management Skills
- Negotiation
- Critical Thinking
- Leadership
- Digital Marketing

EXPERIENCE

CREDIT CARD SALES OFFICER at XXXX (dubai). **2024.02—2024.12**

- ◇ Promoted and sold credit card products to potential clients through phone calls, in-person meetings, and digital channels, leveraging strong communication and interpersonal skills.
- ◇ Consistently exceeded sales targets, achieving 20% above the quarterly goals by employing effective sales strategies and building strong client relationships.
- ◇ Identified customer needs and provided tailored credit card solutions, explaining benefits, features, and terms to ensure customer satisfaction and product adoption.
- ◇ Maintained an up-to-date knowledge of credit card offerings, market trends, and competitor products to effectively position solutions to clients.
- ◇ Collaborated with the sales team and management to develop strategies for expanding the customer base and achieving business growth objectives.
- ◇ Ensured compliance with banking regulations and company policies while processing applications, verifying documents, and onboarding new customers.
- ◇ Provided excellent post-sales support to customers by addressing queries and resolving issues promptly, fostering long-term client relationships.

CASHIER (HDPOS SOFTWARE) at Shop and save supermarket (Hyderabad). **2019.06—2023.12**

- ◇ Managed transactions with customers using cash registers and HDPOS software, ensuring seamless payment processing and record-keeping.
- ◇ Scanned goods and ensured accurate pricing by maintaining updated product databases in HDPOS software.
- ◇ Collected payments via cash, credit, and digital methods, delivering exceptional customer service during checkout.
- ◇ Utilized HDPOS software to generate detailed sales reports, manage inventory levels, and reconcile daily cash balances.
- ◇ Maintained a clean and organized checkout area while adhering to company policies and procedures.

EDUCATION

BACHELOR OF COMMERCE (B.COM). from Avanthi Degree College (OSMANIA UNIVERSITY). **2019—2022**

INTERMEDIATE IN COMMERCE, ECONOMICS, AND CIVICS. from MS Junior College . **2017—2019**

HOBBIES

Playing Cricket.