

Mohamed Imthiyas. M



Contact

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Personal Data

Date of Birth : 11.04.1994
Gender : Male
Religion : Muslim
Nationality : Indian
Marital Status: Married

Languages Known

English
Arabic
Tamil
Hindi
Malayalam

LICENSE DETAILS

LICENSE NO: - 3851151
TYPE: - MANUAL

VISA STATUS

Employment

Curriculum Vitae

Career Objective

Seeking a permanent position, that will enable me to utilize the skills. I possess to the maximum extent, to work in a professional and challenging environment where the dedications could be turned in to positive results.

Academic Qualification

Diploma in Mechanical Engineering (Annai college- India)2013 – 2015

Work Experience

UNION COOP, DUBAI, UAE

Merchandiser (2017 – Until Now)

- » Handling PDT machine
- » Maintained to Warehouse stock
- » Actively greeting customers and maintaining a Level of conversation during their store visit.
- » Listening to customer requirements and presenting appropriately to make sale.
- » Maintaining and developing relationships with existing customers in person and via telephone calls and email
- » Negotiating on price, costs, delivery and specifications with buyers and managers.
- » Challenging any objections with a view to getting the customers to buy.
- » Checking the quantity of goods on display and in stock.
- » Directs suggesting items. customers by e escorting them to racks and counters
- » Advises customers by providing information on products.

- » Helps customer make selections by building customer confidence; offering suggestions and opinions.
- » Lead execution of developing new market based customers via face to face customer visit, cold calling, and prospecting.

Sai Telecom Services in Chennai - Tamil Nadu

Data Entry Operator cum Office Assistant,(2015 - 2016)

- » Preparation of customer and supplier statements
- » Preparation of delivery report
- » Set up and maintained files according to the company procedure
- » Sending required documents to the customers
- » Submitting required reports to the management
- » Communicate with applicants telephonically and in person.
- » Collect, sort and distribute incoming mail.

Computer Skills

MS Office suite.

Expertise in MS Power point & Excel.

Qualified in MS Office & Accounting package

Declaration

I hereby confirm that the information furnished above is true to the best of my knowledge .I request you to consider me as a proficient candidate and if an opportunity is given to me, I will prove my worth

Yours faithfully,

Mohamed Imthiyas. M