

Irfan Azwar

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PROFILE

Experienced, detail-oriented storekeeper adept at inventory management, stocking, and tracking merchandise to ensure accuracy and availability. Strong communicator, collaborator, and dedicated to maintaining high standards of cleanliness, safety, and customer service. Proven track record in optimizing store operations and enhancing customer satisfaction.

EDUCATION

G.C.E (O/L) Examinations 2007
Isipathana College, Colombo, Sri Lanka

Certificate in Spoken English

WORK EXPERIENCE

Store Keeper Feb 2024 – Present

Need's Supermarket, Al Rigga, Dubai

- Responsible for overseeing the efficient receipt, storage, and issuance of goods within the organization.
- Ensures accurate inventory control, maintains records of stock levels, and coordinates with departments to fulfill material requirements.
- Adheres to safety protocols and optimizes space utilization in the storage area. Conducts regular stock checks to identify discrepancies and takes appropriate corrective actions.

Sales Executive Sep 2021 – Oct 2023

Retail Poultry Shop, Colombo, Sri Lanka

- Promotes and sells products, assists customers in selecting merchandise, processes transactions, and maintains a tidy sales floor.
- Achieves sales targets through excellent customer service, product knowledge, and upselling techniques.
- Identify potential leads, prospect for new clients, and convert leads into sales opportunities through effective communication and persuasion.

Stocker Nov 2019 – Jun 2021

Majid Al Futtaim Hypermarkets LLC, Abu Dhabi, UAE

- Receive incoming goods and verify their contents against purchase orders or delivery notes.
- Inspect items for damage, defects, or discrepancies and report any issues to the appropriate personnel.
- Organize and arrange merchandise in designated storage areas or shelves according to established procedures.
- Conduct regular stock counts and reconciliations to identify discrepancies and address inventory inaccuracies. Provide assistance to customers in locating specific items or products within the store.

Merchandiser

Jul 2013 – Apr 2016

Baqer Mohebi Company LLC, Doha, Qatar

- Dynamic role focused on enhancing the sales performance of retail spaces. Responsibilities include strategically arranging merchandise displays, restocking inventory, and implementing promotional initiatives to drive customer engagement and sales.
- Collaborate with store management to analyze market trends and consumer behavior, adapting merchandising strategies accordingly.
- Utilize strong organizational skills to ensure efficient product rotation and inventory management.
- Maintain a keen eye for detail and adherence to brand guidelines to uphold the store's visual standards.
- Conduct regular store visits to monitor product availability, shelf placement, and pricing accuracy.

Sales Executive

Mar 2011 – Jun 2013

Dasman Hypermarket, Doha, Qatar

- Greet and assist customers, offering recommendations and upselling products to meet their needs. I monitor and replenish stock to maintain a well-organized store environment.
- Efficiently processing transactions using the POS system, I promote sales and special promotions while ensuring accurate transactions.
- Collaborating with team members, I strive to achieve sales targets and resolve customer complaints promptly and professionally.
- Additionally, I assist with inventory management tasks, including stocktaking and receiving shipments, while maintaining cleanliness standards throughout the store. I adhere strictly to company policies and procedures, prioritizing safety, security, and excellent customer service at all times.

SKILLS

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|------------------------|--------------------------|
| • Communication | • Inventory Control |
| • Problem Solving | • Stock Management |
| • Attention to Details | • Order Fulfillment |
| • Adaptability | • Warehouse Organization |
| • Teamwork | • Record Keeping |
| • Product Knowledge | • Quality Control |
| • Merchandise Planning | • Safety Compliance |
| • Inventory Management | • Time Management |

LANGUAGES

- English
- Arabic
- Hindi
- Malayalam
- Urdu
- Tamil
- Sinhala