



CURRICULUM VITAE

ISMAIL PUNAWALA

Contact No. +971-5564-92040

Email: Ismailpunawala90@gmail.com

Career Objective

I would be very grateful to you if you consider my application for employee me providing a job as per my experience mentioned below in your organization and assure you that I can discharge my entire obligation to your utmost satisfaction and will always strive for your betterment of your firm.

EXPERIENCES

- Worked as indoor sales for 1-year Burhani book depo-Godhra -Gujarat since-2012 to 2013.
- Worked as Customs clearance Co-Ordinator for 10 years with Tulip plastic industries FZC-Sharjah-U.A.E. 2013 to present.

SKILS

Import Declaration management.
Product classification

Data entry
Shipping scheduling

ABILITIES:

- Import & Export Documents clearing Experience.
- Can easily adjust and adapt according to environment.
- Ability to multi-task.
- Highly motivated and optimistic in approach.
- Good communication & Passionate with the work
- Presentable and confident
- Accustomed to doing my work without much supervision.
- Honest & Hardworking
- Ready to learn more.

Personal Details:

Father's Name : NAJMI BHAI
Place & Date of Birth : DAHOD, GUJARAT -INDIA
Permanent Address : DAHOD, GUJARAT -INDIA
Sex & Marital Status : MALE, MARRIED.
Nationality : INDIAN

Passport Details:

Passport No. : V2312807
Place and Date of Issue: : DUBAI-U.A.E.
Date of Expiry : 18-01-2032

Educational Qualification : 12th Standard

LANGUAGES : English, Hindi, Gujarati

PHYSICAL STATUS : Smiled appearance with sound health

VISA STATUS : Employment

Declaration:

In view of above all particulars I hope you will find your essential requirements to be able to provide me a chance to prove my best efficiency. I also assure you that I can work hard and honestly to get full satisfaction of my superiors.