



JABIR MP ACCOUNTANT



CONTACT ME



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KAYALAM (PO) KOZHIKODE
(DISTRICT) KERALA(State) INDIA
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LANGUAGES

Hindhi

English

Arabic

Malayalam

Tamil



HOBBIES



Music



Cooking



Travel



Reading



Sports



Writing



REFERENCE

■ **Reference name:** JABIR MP

Designation: ACCOUNTANT

Company Name: NESTO HYPER PVT
LTD

Email: Nesto@gmail.com



PROFILE

Dedicated and detail-oriented accountant with four and half years of experience in financial analysis, budgeting, and reporting. Trained at streamlining processes, ensuring accuracy, and optimizing financial performance. Seeking a senior accountant position to contribute my expertise to a dynamic organization. Proficient in implementing cost standards to assess production and writing up monthly reports and closing entries for record keeping. I am an organised, efficient and hard working person, and am willing to discover and accept new ideas which can be put into practice effectively.



EDUCATIONS

■ 2022 -

M COM, FINANCE .

ANNAMALAI UNIVERSITY, KOZHIKODE, INDIA.

■ 2016 - 2019

B COM, FINANCE 52 % .

MAHLARA ARTS AND SCIENCE COLLEGE (CALICUT
UNIVERSITY), KOZHIKODE, INDIA.



EXPERIENCE

■ Feb 2023 - Mar 2024

ACCOUNTANT - FAROOJI GROUP OF COMPANY (SAUDI
ARABIA).

MECCA, SAUDI ARABIA

•Prepare All Accounting Transactions . • Maintain Accurate
Financial Statements And Reports. •VAT Filing. •Maintain All
Records Like Vouchers, Receipts, Bills, And Payments.
•Handle Monthly, Quarterly And Annual Closings. •Managing
Petty Cash And Reconcile . •Reconcile Accounts Payable
And Receivable. •Day To Day Bank And Vendors Reconcile.
Assisting With The Preparation Of Budgets And Forecasts.
•Audit Financial Transactions And Documents.

■ June 2021 - Jan 2023

**ACCOUNTANT AND INVENTORY - NESTO HYPER PVT LTD
KOZHIKODE, INDIA**

•Maintain Financial Records,Including General Ledger Entries, Accounts Payable And Accounts Receivable. •Data Entry And Inventory Coordinate. Counted Daily Cash Inventories And Daily Closing Report Filing Payment Follows Up By Telephonic Mailing. •Daily Stock Maintains. •Handling Petty Cash Records. •Handled Timely Monthly Reconciliations Of Cash And Bank.Day To Day And Month End Deficit Clearing . Maintain GL Account. •Reconcile Of Sundry Debtors Creditors.

■ Apr 2020 - Mar 2021

**ACCOUNTANT - EZZ BAZZAR PVT LTD (HYPERMARKET)
KANNUR, INDIA**

• Manage All Accounting Transactions Including Accounts Payable, Accounts Receivable, General Ledger Entries, And Bank Reconciliations. •Prepare Financial Statements And Reports For Management Review, Ensuring Accuracy And Compliance With Relevant Regulations. •Reconcile Accounts Payable And Receivable •Maintaining Vouchers, Receipts, Bills And Payments. Maintenance Of Cost Records And Reconciling The Same With Accounting Records If Required. • Updating And Submit Weekly / Monthly Reports .



IT SKILLS

Time management

Communications skills

Forecasting

Accounting and software
skill

Problem solving

DECLARATION

To secure a challenging position where I can effectively contribute my skills as Software Professional, possessing competent Technical Skills. I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above-mentioned particulars.