*Curriculum Vitae*



**JAGJIT SINGH GILL**

**PERMANENT ADDRESS**: V.P.O.GHAWADDI

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**Father’sName**: Sh. Harbans Singh **Mother’sName**: Smt. Amarjit Kaur **DateofBirth**: 23rd Jan.1976

**Nationality:** Indian

**LanguagesKnown**: English, Hindi andPunjabi.





| **Class** | **Year** | **Board/University** | **Marks obtained** | **%age** |
| --- | --- | --- | --- | --- |
| MBA (Finance) | 2011 | EIILM Univ. Sikkim | 1517/2200 | 68% |
| PGDCA | 2005 | Punjab Tech. University, Jaland har | 632/1000 | 63 |
| Young Farmer Training Course (3 Months) | 2003 | Punjab Agriculture University, Ludhiana. |  |  |
| M.Com | 1998 | Panjabi University, Patiala. | 591/1300 | 45 |
| B.Com | 1996 | Punjab University ,Chandigarh . | 1472/2800 | 52 |
| 10+2 | 1993 | P.S.E.B ,Mohali, Punjab. | 257/450 | 57 |
| 10th | 1991 | P.S.E.B, Mohali, Punjab. | 571/800 | 71 |



* + - As Manager Admin in the JIS Group of Colleges,Bhutta , Ludhiana from 02.12.2024 onwards.
    - As Public Relation Officer in the Guru Nanak Group of Colleges , Gopalpur (Ludhiana), Punjab from 07/09/2022 to 30.11.2024.
    - As Office Superintendent in the Khalsa Institute of Management and Technology for Women,Civil Lines, Ludhiana under the Khalsa Dewan,Ludhiana affiliated with IKG PTU, Jalandhar from 15.11.2021 to 06.09.2022..
    - As Transport Inspector in the Jivo Wellness Pvt. LtdJ-3/190,Nehru Market, Rajouri Garden ,New Delhi {(Unit of Kalgidhar Trust, Baru Sahib, HP) associates Akal Academies, Akal University} from 28/12/2020 to 08/011/2021.
    - As Account Assist cum Archive Clerk in the Evershine Steel Company L.L.C. Rak Industry, Ras-Al-khema ,Near Sharjah,UAE from March,2019 to May,2019.
    - As Admin. Incharge. in the Gobindgarh Public School,Mandi Gobindgarh(Fathgarh Sahib) from 09/08/2019 to 26/09/2020.
    - As Manager (Admin & Accounts) in the Guru Nanak College of Education,Gopalpur (Ludhiana) Punjab from 01/12/2017 to 18.09.2018.
    - 2.7 years As Manager(Admin & Accounts) in the Guru Nanak Ayurvedic Medical College & Research Institute, Gopalpur (Ludhiana), Punjab from 06/04/2015 to30/11/2017.
    - 2 years work experience as Manager (Admin & Accounts) in the Guru Nanak College of Nursing, Gopalpur (Ludhiana) Punjab from 01/04/2013 to 31/03/2015.
    - 6.5 years as an Accountant in the Guru Nanak Ayurvedic Medical College & Research Institute, Gopalpur.(Ludhiana) Punjab since 01/07/2006 to 31/03/2013.

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* Creative Writing, Reading, Music,Driving.





* Adaptable, diligent, sincere, punctual, responsible and ability to work under stressful conditions.

## OBJECTIVES:-

* To be a role model for clients and to strive for excellence in academics.

# (Jagjit Singh Gill)

# Date:-

# Place: -Ghawaddi Distt (Ldh)