

- Dubai, United Arab Emirates
- **(**) +971.503207416
- jazrockz.mohd042@gm ail.com
- (in) https://linkedin.com/in/j asim-mohammedshafeegue-77ab66120/

#### SKILLS

- Administration.
- Deadline Oreinted.
- Ability to work collaboratively as part of a team.
- Reporting Skills.
- Team Work.

#### **COMPUTER PROFICIENCY**

Windows	$\bullet \bullet \bullet \bullet$
Tally ERP	$\bullet \bullet \bullet \bullet$
SAP HANA	••••
Trabcus	$\bullet \bullet \bullet \bullet$

#### LANGUAGES

English	•	•	
Malayalam	•	•	
Hindi	•		

#### **PERSONAL INTERESTS**

- Music.
- football.
- Cricket.
- Movies.
- Travelling.

# JASIM MOHAMMED SHAFEEQUE

Accountant

## PROFILE • ABOUT ME

Secure a position in account management and serve as an accountant sharing my breadth of experience and abilities effecting mutual employee and employer growth and success.

## 

**Commerce, High School,** The Green hills public school Central Board of Secondary Education Sulthan Bathery, Kerala

**Finance, Bachelor of Commerce,** Oreintal Group of Educational Institutions University Of Calicut Vythiri, Kerala

CPT (CA),

The Institute of Chartered Accountants of India Chennai, Tamil Nadu

Pursuing

December 2017

- February 2019

December 2019

- September 2021

Completed

March 2014

Graduated

April 2017

## **WORK EXPERIENCE**

Skyhind Tours And Travels Accountant Calicut, Kerala • Reconciliations.

- Banking.
- Daily Cash closing.
- Interacting with clients for payments.
- Receipts and payment voucher making.

The Big Market **Accountant** Banglore, Kerala • Preparation of financial Statements.

- Freparation of infancial Statements
- Making Monthly Auditing Reports.
- Reconciliation of customers and bank.
- Daily cash book recording.
- Invoicing, posting, filling.
- Internal monthly accounts reviews.
- Coordinate with mangers and auditors.

## PERSONAL INFORMATION

Birthday 16/04/1995 Gender Male Marital Status Single Father's Name Mr. Ibrahim Thiruvangadan Nationality Indian Address Dubai United Arab Emirates Western International Group

### October 2021 - Current

Finance Associate

Dubai

United Arab Emirates

- Sales Return.
- Creating Invoices for delivery order.
- Billing.
- Customer statement checking.
- Pending sales Return checking.
- Accounts Payables.
- Accounts Recievables.

## **DECLARATION**

I, JASIM MOHAMMED SHAFEEQUE, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

JASIM MOHAMMEDDubai, United ArabSHAFEEQUEEmirates