

JAYESH TK

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📍 Dubai, UAE 🗓 17/05/1995 🚩 India 📠 Y6476665
🔗 Single 🏴 Mr.



Customer-focused professional with 3+ years of indoor retail sales and office experience. Dedicated sales professional with experience in customer engagement and relationship building. Focused on delivering exceptional service and driving sales growth

🎓 Education

Bachelor of Arts in Sociology, *University of Calicut*

04/2014 – 04/2016
kerala, India

🧠 Skills

Verbal and Written Communication Skills

Organizational Skills

Relationship Management Skills

Negotiation Skills

Microsoft Office (Word, Excel)

Cash handling

📁 Professional Experience

Sales Supervisor, *Reliance Jio Infocom Ltd*

11/2022 – 07/2024
kerala, India

- Achieved sales targets by convincing customers to buy our products
- Product sales and promotions
- Ensured stock availability
- Monitored team performance and increased sales income by 25%
- Provided customer service and kept long time relationship with customers
- Resolved customer concerns via calls and emails

sales Executive, *Nima Distributions*

01/2020 – 07/2022
Kerala, India

- Sales and promotion of Jio products
- Met daily sales targets and increased revenue income
- Managed customer satisfaction by assisting them to select products and services

- Maintained customer relationships - Demonstrated product features and services

Office Assistant, Reliance Jio Infocom Ltd

02/2017 – 10/2019
kerala, India

- Assisted in daily office operations, including data entry, filing, and document management
- Ensured the office environment is tidy, organized, and well-stocked with supplies
- Assisted in handling customer inquiries and supported sales at the office

 **Languages**

English

Hindi

Tamil

Malayalam