

Jerin Thomas

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Senior Associate (Audit & Accounts)

CA Finalist experienced with specialization in Audit, Accounts and Tax matters. Well-versed in numerous banking software including Banks 24/7, Oracle Flexicube, Finacle and accounting software such as Zoho, Quickbooks, Tally ERP 9.0 & proficiency in Statutory & Internal Audits.

WORK EXPERIENCE

RBS RAVIS AUDITORS • Dubai • Mar 2022 – Aug 2023

Senior Associate

Audit & Compliance

- Led and executed audits for esteemed entities in DMCC (Dubai Multi Commodities Centre) and DSO (Dubai Silicon Oasis), showcasing expertise in navigating industry-specific nuances and regulatory frameworks.
- Spearheaded internal audits for Quick Service Restaurants (QSR) and dining establishments, ensuring robust financial controls and operational efficiency within the hospitality sector.
- Expertly handled Economic Substance Regulation (ESR) filing requirements, ensuring clients' adherence to regulatory standards and compliance obligation.
- Implemented Anti-Money Laundering (AML) measures, fortifying financial systems against illicit activities and reinforcing regulatory compliance.
- Performing complex audit procedures, including substantive testing, analytical reviews, and the evaluation of internal controls, to identify areas of improvement and mitigate risks.
- Conducted comprehensive business valuations, sales forecasting, leveraging financial expertise to provide clients with accurate insights into their company's worth.
- Prepare detailed audit workpapers, documentation, and audit reports, ensuring compliance with firm policies and industry standards.
- Stay abreast of changes in auditing standards, regulations, and industry trends, and integrate new knowledge into audit practices.

Accounts

- Expertly managed corporate tax (CT) registration & VAT Registration/De-registration processes, ensuring seamless compliance with tax regulations and fostering strong fiscal foundations for clients.
- Oversaw the intricacies of Forex accounting, ensuring accurate and transparent financial reporting in the dynamic landscape of foreign exchange transactions.
- Orchestrated the preparation of monthly, quarterly, annual & ad-hoc based tailored Management Information System (MIS) reports, delivering customized insights to clients for informed decision-making and strategic planning.
- Provide guidance on client-specific accounting policies and procedures, ensuring alignment with regulatory requirements with respect to the International Financial Reporting Standards (IFRS) & INDAS.
- Conducting Surprise checks on General Cashier's float and Stock-count inspection on a periodic basis
- Lead accounting engagements for clients, overseeing end-to-end accounting processes, including bookkeeping, journal entries, and financial statement reconciliations.
- Assisting in the preparation of budget control system & forecasting.

SANDEEP MUKHERJEE & ASSOCIATES • Mar 2019 – Aug 2021

Audit Associate

- Led statutory bank audits for prominent institutions, including State Bank of India (SBI), Bank of India (BOI), and JSKB in Seoni District, ensuring compliance with regulatory standards and meticulous financial scrutiny.
- Conducted concurrent audits for esteemed banks such as Apex Bank, Canara Bank, Union Bank of India (UBI), and Central Bank of India (CBI), providing real-time oversight and enhancing financial integrity.
- Managed GST annual return and audit processes, guiding clients through the complexities of Goods and Services Tax compliance.
- Executed stock audits for Bharat Udyog Sanchi (M.P), meticulously evaluating inventory and safeguarding financial assets.
- Led tax audits for listed corporate entities and high net worth individuals, ensuring adherence to tax regulations and optimizing fiscal strategies like Dilip Buildcon (DBL).
- Conducted internal audits, providing comprehensive reviews of organizational processes, and recommending improvements for enhanced efficiency.
- Spearheaded GST reconciliation efforts, meticulously reconciling GSTR 1 and 3B to ensure accurate reporting and compliance.
- Managed income tax (IT) filing processes, providing clients with seamless and accurate submissions in adherence to regulatory requirements.
- Conducted detailed bank reconciliations, ensuring accuracy and transparency in financial records.

RAJU THOMAS & CO. • Feb 2018 – Feb 2019

Audit Associate

- Conducted Internal bank audits for Housing Finance Companies and Religious Trusts, providing in-depth insights into financial processes and internal controls.
- Contributed to Risk assessment processes by analyzing financial data, identifying trends, and assessing potential areas of audit focus.
- Managed the filing of annual returns, Director's Responsibility Statements (DRS), and notices, ensuring compliance with legal and regulatory obligations.
- Prepared and documented audit workpapers to support findings, ensuring accuracy and compliance with firm and industry standards.
- Drafted Profit and Loss accounts, Balance Sheets, and Cash Flow statements, presenting clients with comprehensive and accurate financial statements.
- Conducted analytical reviews of financial statements, identifying anomalies and discrepancies for further investigation, which was beneficial in the preparation of audit reports, summarizing findings and recommendations for clients.

EDUCATION

Master of Commerce (M.COM)

Indira Gandhi National Open University (IGNOU) • Feb 2019 – Feb 2021

CA FINAL

Institute of Chartered Accountants of India (INDIA) • Feb 2020 – Feb 2020

Bachelor of Commerce (B.COM)

Indira Gandhi National Open University (IGNOU) • Feb 2016 – Feb 2019

CERTIFICATIONS

Certification in SAP (FICO)

Certification in Advanced Excel

SKILLS

Technical: Financial Modelling, Power BI (Basic), Quickbooks, Tableau (Basic), Tally ERP 9.0, Zoho

Professional Strengths: Adaptive learning, Cross-functional collaboration, Cultural Competence, Resilience, Time blocking & Prioritization