



JESWIN MICHAEL

— LOGISTICS EXECUTIVE

PROFILE

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- 📍 Idukki, Kerala, India

Detail-oriented Logistics Executive with extensive experience in supply chain management and inventory control, seeking to optimize logistics operations through efficient planning, timely deliveries, and effective cost management. Proven track record in maintaining compliance, comprehensive documentation, and fostering team collaboration to enhance overall operational efficiency. Committed to leveraging strong organizational, analytical, and problem-solving skills to drive continuous improvement and support business objectives.

EDUCATION

- 2021
MAHATMA GANDHI UNIVERSITY
 - Bachelor of Commerce
- 2018
KERALA STATE BOARD OF HIGHER SECONDARY EXAMINATION
 - Higher Secondary Education

SKILLS

- Project Management
- Inventory Management
- Supply Chain Coordination
- Distribution and Shipping
- Logistics Planning
- Compliance and Documentation
- Transportation Management
- Communication and Negotiation
- Problem Solving
- Team Management
- Cost Management

LANGUAGES

- English - Full Proficiency
- Hindi - Full Proficiency
- Tamil - Working Proficiency
- Malayalam - Native Proficiency

WORK EXPERIENCE

- **DentCare** 04/2022--09/2024
Logistical Executive
 - Maintained and oversaw inventory of laboratory supplies, equipment, and materials, ensuring accurate records and timely reordering.
 - Coordinated with suppliers to ensure timely delivery of materials and equipment, managing vendor relationships and negotiating contracts.
 - Planned and executed distribution processes, prepared shipping documents, and tracked shipments for timely and accurate deliveries.
 - Developed and implemented logistics strategies to optimize the flow of goods and materials, enhancing efficiency and reducing costs.
 - Ensured all logistics activities complied with regulations and standards, and maintained comprehensive documentation.
 - Worked closely with procurement, production, and quality control teams to align logistics activities with laboratory needs and schedules.

ACHIEVEMENTS

- Optimized Inventory Levels: Reduced inventory holding costs by 20% through improved inventory management and reordering processes.
- Enhanced Supplier Relationships: Negotiated contracts that resulted in a 15% reduction in material costs and improved delivery lead times.
- Improved Distribution Efficiency: Implemented new distribution strategies that increased on-time delivery rates by 25% and reduced shipping errors by 30%.
- Streamlined Logistics Operations: Developed and executed logistics strategies that decreased operational costs by 18% while maintaining high service quality.

DECLARATION

I certify that the information provided in this resume is true and accurate to the best of my knowledge.

JESWIN MICHAEL