

JISHNU SASIDHARAN

WAREHOUSE COORDINATOR

Results-driven and detail-oriented professional with a robust background in inventory management and operational coordination, encompassing 3 years of expertise as a Warehouse Coordinator & 2 years as a Quality Controller. Adept at overseeing stock levels, conducting comprehensive audits, and implementing efficient ordering systems to maintain optimal inventory control. Demonstrated success in optimizing warehouse layouts to enhance productivity & streamline operations, resulting in measurable improvements in efficiency. Proficient in developing and refining processes that drive continuous improvement, I am committed to contributing my skills and experience to a dynamic organization that values excellence and innovation. With a proven ability to adapt and excel in fast-paced environments, I am eager to bring my expertise to a team focused on achieving operational excellence.



✉ jishnusplr@gmail.com 📞 +974 74078114 📍 Logistics Village Qatar, Zone 91, Street 2002, Building No 73, Qatar

WORK EXPERIENCE

WAREHOUSE COORDINATOR – PHCC (Primary Health Care Corporation)

CONTRACT LOGISTICS - GWC

Oct 2021 – Present

Duties & Responsibilities

- Led a successful initiative to transform stock replenishment procedures, resulting in a 25% reduction in out-of-stock incidents and a 15% increase in customer satisfaction ratings.
- Pioneered the implementation of an advanced inventory management system, which effectively reduced stock discrepancies by 40% and improved overall operational efficiency by 25% in a high-volume retail environment.
- Collaborated closely with the purchasing department to accurately forecast inventory needs and optimize replenishment schedules, leading to a noteworthy 20% reduction in stockouts and streamlined stock levels.
- Implemented and maintained a comprehensive inventory management system, utilizing advanced software to monitor stock movement, optimize processes, and achieve new heights of operational efficiency.
- Provide excellent customer service by addressing inquiries, processing orders & ensuring timely delivery of products to meet customer expectations.
- Collaborate with team members to streamline workflow, coordinate stock replenishment, and ensure efficient warehouse operations.
- Maintain accurate & up-to-date records of receipts, shipments, and inventory transactions, ensuring compliance with company policies and regulatory requirements.
- Implement and enforce quality control measures to guarantee the integrity and condition of stored items.
- Enforce safety protocols and compliance with industry regulations to create a secure working environment.
- Conduct regular safety briefings for warehouse staff, emphasizing best practices and emergency procedures.

QUALITY CONTROLLER

SOLVE PLASTIC PRODUCTS PVT LTD- KERALA, INDIA
(PVC Pipe & Fittings Manufacturing Unit)

Jan 2019 – Mar 2021

Duties & Responsibilities

- Conducted quality inspections and testing at various stages of the production process to ensure compliance with quality standards.
- Developed and implemented quality control procedures and protocols to enhance product consistency and reduce defects.
- Analysed test results and quality metrics, identifying trends and areas for improvement in the manufacturing process.

QUALIFICATIONS

Diploma in Logistics and Supply Chain Management.

Avodha Edutech | Kochi India

Diploma in QA/QC Engineering

IREZ Academy | Kollam India

Diploma In Fire and Safety Engineering-

Keltron knowledge center | Kollam India

Higher Secondary Education

Board of Higher Secondary Examination,
March 2014

SSLC

Board Of Secondary Examination- Kerala
March 2012

KEY SKILLS

Inventory Management	Data Entry
Supply Chain Management	Flexibility
Logistics Coordination	Multitasking
Shipping and Receiving	Communication
Multitasking	Process Optimization
Data Analysis	Logistics IT Proficiency
Problem Solving	Attention to Detail
Adaptability	Warehouse Organization
Customer Focus	Resource Management
Safety Procedures	Quality Control
Time Management	Quality Assurance

- Collaborated with production and engineering teams to investigate quality issues, implementing corrective actions to prevent recurrence.
- Ensured compliance with industry standards and regulations, including ISO and other applicable quality frameworks.
- Executed regular audits of production processes to assess adherence to quality standards and operational guidelines.
- Maintained detailed records of inspections, tests & quality findings in order to facilitate reporting and analysis.
- Resolved customer complaints related to product quality through systematic investigation and collaboration with relevant departments.
- Prepared detailed quality reports & presentations for management, outlining findings and recommending solutions for quality enhancement.

CERTIFICATIONS OF COMPLETION

- ✓ Certifications of Completion for successfully completing (1) e-Learning hours of the OHS Orientation Course on 21 October 2023
- ✓ Certifications of Completion for successfully completing (1) e-Learning hours of the Basic Code White & Response Process course on 21 October 2023
- ✓ Certifications of Completion for successfully completing (1) e-Learning hours of PHCC Code of Conduct course on 21 October 2023
- ✓ Certifications of Completion for successfully completing (1) e-Learning hours of Fire & Safety Training on 30 October 2023
- ✓ Certifications of Completion for successfully completing the training in GWC Corporate Induction Programme on 14 October 2021
- ✓ Certifications of Completion for successfully completing (3) e-Learning hours of PHCC Workforce Orientation – FIFA World Cup 2022 | 21 October 2023
- ✓ Certifications Of Completion for successfully completing (1) e-Learning hours of Corporate Ethics Capacity Building 2023 | 30 October 2023
- ✓ Certifications Of Completion for successfully completing the training in GWC Code of Conduct Refresher Training 2023 – 2024 On 22 October 2023

DECLARATION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above-mentioned particulars.

JISHNU SASIDHARAN

TECHNICAL SKILLS

- ✓ *MS Word*
- ✓ *MS Excel*
- ✓ *PowerPoint*
- ✓ *Internet & Emailing*

PERSONAL INFO

Date of Birth : 07/02/1996
 Gender : Male
 Nationality : Indian
 Marital Status : Single
 Visa Status : Valid
 QID No. : 29635624473

PERSONAL INFO

Passport No : R1986519
 Date of Issue : 23-06-2017
 Date of Expiry : 22-06-2027
 Place of Issue : Trivandrum

LANGUAGES KNOWN

English, Hindi, Malayalam

REFERENCE

Available upon request