



JITHIN RAVI



Contact



AL Ghubaiba, Burdubai, UAE



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Skills

- MS-Office
- MS-Excel
- Tally ERP
- SAP

Personal Details

- Date of Birth-01/12/2000
- Nationality-Indian

Declaration

I hereby that all the information furnished above is true to the best of my knowledge and belief.



About Me

I gather, track, and correct financial data for businesses in order to assist them in making important financial decisions. I am in charge of conducting financial audits, comparing bank statements, and guaranteeing the accuracy of financial records all year long.



Education

- BCOM CO-OPERATION
KANNUR UNIVERSITY
- DIPLOMA IN COMPUTERISED
FINANCIAL ACCOUNTING
GOVT POLYTECHNIC
- HIGHER SECONDARY
EDUCATION



Work Experience

- **NATIONAL RADIO ELECTRONICS**
2021-2023
 - ACCOUNTANT
 - STOREKEEPER(Warehouse in charge)
 - CASHIER
 - DATA ENTRY OPERATOR
 - BILLING
 - Bookkeeping
 - Financial Reporting
 - Customer Service
 - Cash Handling
 - Balancing Cash Drawer
 - Typing and Documentation
 - Quality Control
 - Time Management
- **LIFECARE HOSPITAL**
2021
 - RECEPTIONIST
 - Appointment Scheduling
 - Providing Information
 - Multitasking
- **SS AGENCIES**
2018-2020
 - DRIVER CUM SALESMAN (PART TIME)