

To pursue career in Warehouse Management by utilizing talents and skills to the fullest, leading to the company's growth and self.

Professional Summary: Having 15 years of work experience in Warehouse Management & Quality Management. Oversees warehouse operations to meet continuous internal and customer needs. Well-coordinated and decisive leader with expertise in program management, team building and performance optimization. Solid history of success in developing and maintaining best practices for successful high-volume fulfillment and supply chain management.

Work History

2022-04 -
Current

Warehouse Manager

Reshamandi, Bengaluru

- Redesigned warehouse layout to accommodate new equipment, maximize space utilization, and optimize processes.
- Kept documentation and records accurate and up-to-date with latest data to prevent errors in processing or delivery.
- Improved delivery plans with strong scheduling knowledge, organizational skills, and route development expertise.
- Oversaw upkeep of equipment and physical condition of warehouse, identifying and ordering needed repairs, renovations, and replacements.
- Completed timely and accurate daily logs to keep internal reporting accurate and track materials movements.
- Evaluated supplies and product inventory to check for quality and quantity issues and returned unacceptable materials to vendors.
- Boosted warehouse operations performance by overseeing dispatching and setting optimal employee schedules.
- Coordinated with vendors to verify timely delivery of materials and supplies, avoiding delays.
- Evaluated incoming shipments for quality issues and processed unacceptable materials for return.
- Developed comprehensive staff training program to improve employee performance and morale.
- Developed safety programs to protect workers



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Warehouse Manager

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in

Skills

Skill Sets

Strong analytical skill with
creative approach in
problem Solving.

Fast Learner & Self
Motivated

Good written and
Communication skills.

Production planning

Distribution and
warehousing

- and reduce injuries.
- Developed and implemented policy and procedure updates to improve workflow and productivity.
- Reviewed and negotiated contracts with carriers to optimize shipping costs.
- Integrated warehouse operations with existing and new business processes.
- Collaborated with manufacturing and supply chain management.
- Negotiated contracts with outside providers and rates for facility leases to minimize costs to company.
- Tracked production and quality control systems to proactively identify deficiencies.
- Organized records of vehicles, schedules and completed orders.
- Coordinated driver dispatch to accomplish daily delivery requirements and completion of deliveries with PODs.
- Oversaw warehouse staff and maintained efficiency in fast-paced environment.
- Prepared GRN for goods received post quality and quantity check.
- Maintenance and upkeep of Warehouse as per sustainable compliance norms.
- Built motivated warehouse team to consistently accomplish operations goals and exceed performance targets.
- Offered expertise in inventory management and current stock levels to internal teams and customers to facilitate accuracy and product availability.
- Reduced worker accidents by implementing improved safety standards and monitoring procedures.
- Divided and categorized cargo received and redirected shipments in response to customer requests.
- Trained new staff on job duties, company policies, and safety procedures for rapid onboarding.
- Prospected for leads to build pipeline and convert to sales opportunities.
- Created and enforced detailed organization

Database Management

Forklift Operations

Staff Management

Order picking and processing

Contract Negotiation

Shipping and receiving

Warehouse Logistics

processes to increase quality and service standards.

- Coordinated driver dispatch to accomplish daily delivery requirements.
- Secured discounts from third-party logistics service providers to deliver substantial cost savings.
- Conducted research to address shipping errors and packaging mistakes.
- Maintained established levels of goods based on sales forecasts and demand to fulfill orders on time.

2019-08 -
2022-03

Warehouse Manager and Quality Assurance Manager

Camellia Clothing Ltd

- Completed paperwork, recognizing discrepancies and promptly addressing for resolution.
- Identified issues, analyzed information and provided solutions to problems.
- Resolved problems, improved operations and provided exceptional service.
- Learned and adapted quickly to new technology and software applications.
- Gained strong leadership skills by managing projects from start to finish.
- Passionate about learning and committed to continual improvement.
- Managed time efficiently in order to complete all tasks within deadlines.
- Excellent communication skills, both verbal and written.
- Assisted with day-to-day operations, working efficiently and productively with all team members.
- Proven ability to develop and implement creative solutions to complex problems.
- Handled complete operation of Warehouse and Logistics like planning, arranging, front ending complete Warehouse operations.
- Maintaining Stock registers, Invoices, Delivery challans, gate pass and records
- Maintaining stock and storage of materials.
- Handling housekeeping team, warehouse team

and upkeep of facility of warehouse.

Monitoring planning inward materials.

- Handled in warding of material & presenting the materials for inspection.
- Planning and organizing for timely delivery of goods.
- Handled Compliance requirements like Aisle width marking, Space Clearance , Safety of employees, Fire Audit Compliance , Product Safety.
- Organizing transport for delivery of goods.
- Maintains receiving, warehousing, and distribution operations by initiating, coordinating, and enforcing program, operational, and personnel policies and procedures.
- Implementing standard procedures and policies.
- Handled physical Inventory, monthly reconciliation of goods, material handling and shipping.
- Monthly reporting of warehouse activities and making MIS reports.
- Work with quality control managers to develop standard quality control process and ensuring factory employees work to established standards.
- Handled incoming goods for visual quality, storage, labeling and distribution.
- Organizing all floor activities
- Create and Enforce Quality Control Standard Operating Procedures
- Create production reports based on their data analysis and present these production reports to decision makers in strategy meetings on regular basis.
- Conducting Pre production meetings & Evaluating Size sets for Pre-production
- Handling samples right from development to production stage
- Initiating Pilot inspection with measurements & checking pattern shrinkages.
- Analyzing technical problems & suggesting production friendly methods to avoid bottle neck problems in bulk production
- In line batch setting to ensure Quality & Buyer standards
- Mid inspection for finished garments on hand

- feel, packing approval & packed garments
- Final Inspection as per Aql1.0 & 2.5 & 4.0 normal.
- Maintains computerize and written records/ reports like Monthly track reports, Daily, Weekly & Monthly Reports, Consumption Statement.
- Educate vendors or suppliers on Quality Related Programme
- Responsible for Cost of failure, Customer dissatisfaction & rework on projects.
- Planning & achieving higher Quality Standards as per the Organization Quality Manual
- Responsible for setting up Quality Assurance Objectives, Documentations and Controls.
- Responsible for all Quality & Compliance related matters as per the buyer requirements.
- Fabric Inspection 4 point system
- Work with all other team members and participate in projects for developing products.
- Taking care of Quality of samples.
- Handled Pilot, Online , Inline , Mid and Final Inspection as per AQL
- Production Administration, Trims and Accessories visual inspection
- Preparation of daily dispatches to factories / warehouses.
- Production planning in all stages from uncut to dispatch,. Handled cut to pack.
- Build changes of status policies in supply chain function.
- Sending & receiving mails for order status & confirmation.
- Interacting with buyers and administration for daily status and progress of production.
- Tracking Measurement in all stages as per control spec sheets.
- Maintaining precautionary measures of baby safety reports like Needle detection, Broken Needle, Accessory tests etc.
- Maintaining all risk assessment and buyer instructions as per manual
- Supervising entire team of Quality assurance to overseeing day to day functions.
- Ensuring safety and quality control issues of the production are carried out perfectly by following industry standards

- Ensure quality related issues are reviewed and provide corrective measures to avoid reoccurrence.
- Collaborate and meet with other managers. Liaison with financial department Ensure receiving and shipping schedules are followed accurately
- Ensuring workers always abide by safety rules associated with the industry.
- Create and Implement Machine Maintenance Standard Operating Procedures

2017-07 -
2019-08

Quality Assurance Manager

Seven Hills International Pvt Ltd

2009-08 -
2017-07

Quality Senior Executive

Arvind Lifestyle Brands Ltd

2008-12 -
2009-07

Quality Assurance Executive

S. Oliver

2005-12 -
2008-07

Quality and Warehouse Executive

Cotton World

Education

2007-04 -
2009-06

MBA: Total Quality Management

Indian School of Business Management - Bengaluru, KA

2006-04 -
2007-06

Diploma: Total Quality Management

Indian School of Business Management - Bengaluru, KA