

JALID AHMAD MIR

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🇮🇳 Indian 📄 P1712622 🤰 Married 🧑 Male

SUMMARY

Results-oriented professional with a strong foundation in inventory management and project coordination. Proven ability to optimize inventory levels, implement efficient processes, and drive project success. Demonstrated expertise in data analysis, problem-solving, and stakeholder management. Seeking a challenging role to leverage analytical skills and contribute to organizational growth.

PROFESSIONAL EXPERIENCE

Sr. Inventory Controller

Oct 2023 – May 2024

Trading and Development Partnership

Saudi Arabia

- Maintain accurate inventory records and track stock.
- Monitor and analyze inventory performance to identify trends, discrepancies, and potential issues.
- Evaluate and develop inventory policies, procedures and systems to improve effectiveness.
- Manage the movement of inventory and ensure accurate shipment tracking.
- Maintain documentation in GRN, GDN and other formats.
- Conduct regular cycle counts to ensure accuracy of stock levels and identify discrepancies.
- Collaborate and coordinate with other departments to ensure timely delivery of goods.
- Provide assistance with the development of reports and analysis of inventory performance.

Area Supervisor

Jan 2022 – Aug 2023

Zargar and Sons Distributor

Srinagar, India

- Developing and implementing strategies and plans to achieve goals and objectives within the assigned area.
- Setting and monitoring performance targets, evaluating performance, and providing feedback to team members.
- Managing and allocating resources, including budgeting, staffing, and equipment needs.
- Ensuring compliance with company policies, procedures, and regulatory requirements.
- Training, coaching, and mentoring employees to enhance their job performance and professional development.
- Assessing customer needs and satisfaction to identify areas for improvement and implementing appropriate solutions.
- Investigating and resolving customer complaints or issues that arise within the area.
- Building and maintaining positive relationships with stakeholders, such as clients, suppliers, and community members.

- Regularly reporting on area performance, including key metrics, accomplishments, and challenges, to senior management.

Sales Associate

Mar 2020 – Nov 2021

V-mart

Srinagar, India

- Reach my individual & store's sales & KPI targets.
- Merchandise the store focal areas with the brand's KMP's to attract prospects & clients.
- Responsible to replenish stocks in my assigned department.
- Be vigilant to reduce stock shrinkage.
- Prepare and send DSR & WSR to my area manager.
- Maintain the stock data entry and purchasing in system and also cash handling.

EDUCATION

M.A English

2020 – 2022

Indira Gandhi National Open University

Srinagar

M.A Economics

2017 – 2019

Central University of Kashmir

Srinagar, India

B.A

2014 – 2017

University of Kashmir

Srinagar, India

SKILLS

MS Excel, MS Word, MS PowerPoint, Team Management, Ascon Software, Communication, Sales

LANGUAGES

English

Urdu

Hindi (speaking only)

Arabic (Reading only)

PROJECTS

An Analysis Of Unpaid Work Among Women In Kashmir Valley: A Case Study Of Srinagar District

2018 – 2019

- Completed this project as a part of Masters course work under the guidance of the supervisor Dr. Khursheed.

VISA STATUS

Visit Visa valid upto 29th November