

# CURRICULUM VITAE

## PROFILE

To seek a challenging and responsible position in a large and professional organization where I will have the opportunity to make a positive contribution to business growth and to achieve a personal development and a career advancement where it would strongly help in motivating my capabilities to fully prove my worth and to be a team to a substantial target beating performance.

## HIGHLIGHTS

- Responsible, realistic and dependable.
- An energetic, self-motivated and hardworking
- Eager to learn and apply new information and skills.
- Ability to communicate in favour of teamwork and co-operation
- With sound judgment, discretion and preserve confidentiality at all times

## WORK EXPERIENCE

➤ 1 Year worked as a **Salesman** in Kerala, India (2019-2020)

### Skills and Responsibilities:

- Help customers find items in the store.
- Check for stock at other branches or order requested stock for customers.
- Provide customers with information about items.
- Ring up purchases.
- Elevate complaints to management.
- Keep track of inventory.

➤ 1 Year worked as a **Store Keeper** in Kerala, India (2020-2021)

### Skills and Responsibilities:

- Keeping a record of sales and restocking the store accordingly.
- Managing and training store staff.
- Planning promotional campaigns for new products or specials.
- Ensuring that the store is kept clean and organized.
- Mediating any confrontations between staff and clients, and de-escalating the situation.

## IT & COMPUTER KNOWLEDGE

- ★ MS –Windows
- ★ MS-Office
- ★ Quick book
- ★ Sage 50
- ★ Internet Browsing & Email Corresponding.
- ★ Tally Prime (GST, Gulf VAT, 3 Month Worked as a Office Staff in Accounts Zone at Shoranur in Palakkad of Kerala, India)

## QUALIFICATION PROFILE

- DEGREE From Calicut University (2017 - 2020)
- HSE (Board of Higher Secondary Examination Kerala- 2015-2017)
- S.S.L.C (Board of Public Examination, Kerala) (2014 - 2015)

## DECLARATION

I hereby declare that all information and statements given above are to the best of my knowledge and belief.

Place: Ajman

JAMALUDHEEN. K



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## PERSONAL DETAILS

Name : JAMALUDHEEN. K

Age : 23 Years

Date of Birth : 27/06/2000

Gender : Male

Marital Status : Single

Father's Name: Kammalukutty

Nationality : Indian

Religion : Islam

Blood Group : O-ve

## PASSPORT DETAILS

Passport No: U6371411

Date of Issue: 01/01/2020

Date of Expiry: 31/12/2029

Place of Issue: COCHIN

Visa Status: Visit Visa

## LANGUAGES KNOWN

Languages	Speak	Read	Write
Malayalam	✓	✓	✓
English	✓	✓	✓
Hindi	✓	✓	✓
Tamil	✓		