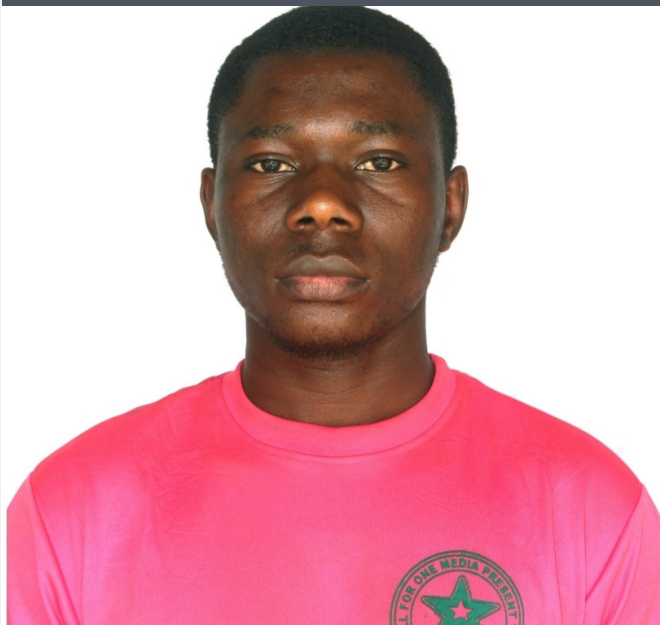


JAMES ADJEI TWUM

SALES AGENT



ABOUT ME

I am a detail oriented individual, hardworking, I love technology

- Data entry and management
- Proficient in HTML, CSS, JavaScript, and Python

SKILLS

- Experienced in Microsoft Office
- Experienced in Data management tools like Access
- Teamwork & Collaboration
- Adaptability
- Strong Communication
- Critical Thinking
- Typing speed of 50 words per minute with 95% accuracy
- Time management

CONTACT

(+971552204601
twumadjeijames2003@gmail.com

EDUCATION

- diploma in information and technology
Sunyani technical university
- Certificate in programming
Programming Hub
- Pure Science
Mankranso High School
- Certified Financial Analyst
Coursera

LANGUAGE

Advanced English Language
Writing: Advanced
Hindi: communicable for work

I James Adjei Twum certify that all the information provided is true and no impersonation provided.
your true servant

WORK EXPERIENCE

MOBILE MONEY SALES AGENT (3 YEARS)

- Facilitating Transactions, ensuring cash-in and cash-out to and from customers account.
- Promoting and Educating customers about how our services work.
- Collecting and Maintaining transaction Data
- Increasing sales by 50% every year

CUSTOMER SERVICE ASSISTANT (1 YEAR)

- Handling Inquiries, Answering customer questions and resolving any issues they may have
- Providing Support, Assisting customers with any technical difficulties they may experience
- Resolving issues with Employees and ensuring customers satisfaction