

Name & Surname: JAMIL AHMADOV
E-mail: jamil.ahmadov88@gmail.com
LinkedIn: <https://www.linkedin.com/in/jamilahmadov88/>
Location: Goldcrest views-2, JLT district, Dubai, UAE
Contact number: +971 588 87 13 40

SUMMARY

Possesses international experience in delivering high value supply chain contractual obligations in private and public sectors with maximum possible cost saving outcome. Highly effective in planning and executing logistics activities of products from point of origin to end users. Offers expertise in key tasks such as organizing the safe and efficient storage and distribution of goods ensuring orders are satisfied correctly considering company's budget and resources.



WORK EXPERIENCE

General Supply CJSC

OCT 2023 – PRESENT

Logistics and commodities team lead

- Develop and implement processes and procedures to ensure compliance with regulatory requirements;
- Guide daily operations of the logistics team, including scheduling, resource allocation and performance management of international supply chain and Logistics;
- Set KPI to be SMART and influence team to achieve company targets;
- Run and analyze transportation costs and find out room for improvements;
- Advise on the best delivery option for internal stakeholders and clients considering current global situation, nature of goods and required shipment date at site;

Achievement: supervised transportation of heavy port crane with total gross weight of 278 MT including contract negotiation with shipper, logistics service provider end user, resolving ongoing issues from Belgium to Azerbaijan considering multimodal transportation.

Baker Hughes Services International

JAN 2023 – OCT 2023

Logistics specialist

- Develop timelines, track, and drive 3rd party contractors towards successful completion of projects;
 - Collaborate with Sales, Operations, and Customer Service teams. Identify process bottlenecks and implement solutions in a timely manner;
 - Run end to end supply chain assessment to ensure smooth delivery of finished goods from origin to destination;
 - Verification invoices on Ariba and working closely with SAP;
 - Keep under control materials with different customs regimes such as temporary, repair, permanent;
 - Successfully processed more than 400 imports and 100 export transactions with no demurrage.
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Global Energy Solutions

FEB 2021 – DEC 2022

Leading logistics specialist

- Track shipments with airlines and steamship lines, co-loaders, and arrival warehouses to ensure ETA and cargo routings are respected;
- Sending out RFQs, RFPs, coordinate tender management to Freight Forwarders to obtain bids and find the most cost-effective outcome considering compliance with local and international laws;
- Advising and calculating cost-effective INCOTERM options and predicting probable risks to cut landed costs;
- Scrutinize logistics scope of high value contracts for Energy, Oil and Gas industries to mitigate any potential risks at crossing borders, customs authorities and end users;
- Review and analyze logistics program effectiveness, suggest and execute on time improvements and corrective actions by using best practice;
- Reverse logistics management, its implementation, coordinating transportation, customs, insurance policies and sending equipment back to supplier for overhaul under warranty or based on

Framework, Sales and Purchase or Lease Agreements;

Achievement: guiding transportation project of 80 trucks from different countries of the World, effectively saved cost by properly organization and arrangement intermediate storage facility for consolidation and further dispatching ending up with estimated total saved cost of 130K EUR.

Caterpillar Inc.

APR 2018 – FEB 2021

Logistics specialist

- Track lead time on PO's and develop delivery timetables to ensure all materials arrive at their destinations in time and in full and control order fulfilment cycle is complete;
- Provide technical support to external and internal stakeholder of logistical updates;
- Issue PO based on demands or PR received from automation system as well as other departments requests;
- Checking QA, QC in SAP for supply chain logistics with SAP support team;
- Document properly all order-related information in the ERP system and company's share folders to assure compliance with audit requirements, government bodies and international transportation standards;
- Identify opportunities, related to clients and logistics to challenge costs and services and initiate possible improvements, optimization and developments;
- Develop initiatives and reports to reduce slow moving inventories and obsolescent items;
- Place claims and coordinating return of goods back to vendors.

Achievement: Successfully processed internal business transaction of reverse logistics and dispatching cargo back to supplier which ended up with total profit for the company of 290K EUR.

Grandmart

Supply chain manager's deputy

AUG 2012 – SEP 2015

- Planning, organizing, coordinating, and managing logistics and acquisition activities;
 - Ordering commodities and keeping under control buffer stock;
 - Extracting reports from program and analyzing its sale patterns to be proactive for future clients' needs.
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EDUCATION:

- Date: 2016-2017
- University: UBIS Switzerland, Geneva (University of Business and International Studies)
- Faculty: Master of Business Administration – General Program, (Master's degree)
- Date: 2015-2017
- University: Azerbaijan State University of Economics
- Faculty: Master of Business Administration. International Business program (MBA), (Master's degree)
- Date: 2006-2010
- University: Baku State University (Bachelor's degree)
- Faculty: Geography science

LANGUAGE SKILLS

English, Russian, Azerbaijani – Fluent; German – Pre-Intermediate; Turkish - Intermediate

MISCELLANEOUS CLASSES, TRAININGS AND CERTIFICATES

Transport Logistics. Strategic role & Components of
Transport in Supply Chains.

APR 2022

International Transportation & Logistics. Modes of Transport &
Tariffs. Customs processes.

CIPS (LEVEL 2) Chartered Institute of Procurement & Supply.

JUN 2021