



MOHAMED JASEEL CHERUVARA

PROFILE

Around 10 years of UAE experience in variety of sectors, including Automotive, Oil and Gas, Food & Beverage Industry professional knowledge and well experience in Logistics & Warehouse or Store Department, which includes Supply chain Management, Purchases, Sales & Service counter Experience, FMCG work experience & All kind of Warehouse & Store operations and Expertise in whole inventory process.

CONTACT

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EDUCATION

Bachelor of Business Administration

Jaipur National University

Brilliant Institute of Management and studies (BIMS)

Higher Secondary Education in Commerce (Government of Karnataka)

Secondary School Education (Government of Kerala)

Hardware & networking completed (Institute of future Technologies) IFT

WORK EXPERIENCE

Warehouse Supervisor & Inventory Controller (Lebanese Roaster)



GLOBAL
CATERING
SERVICES



April 2019 – Present

- Lead, supervise, and motivate a team of warehouse staff to achieve daily operational goals. conduct regular team meetings to communicate goals, expectations, and performance updates.
- Provide training and development opportunities for warehouse staff.
- Oversee the receipt, storage, and dispatch of goods warehousing, distribution and maintenance operations in a timely and accurate manner. Implement and maintain efficient warehouse processes and procedures.
- Monitor and manage inventory based on consumption and forecast and ensure they are stay within budget according to Min and Max inventory levels and confirming accurate records and stock counts.
- Inspect regular inventory audits and validate with WMS & ERP System.
- Coordinate with other departments (e.g. finance, Purchase, IT, QC, Sales, to ensure smooth workflow. Ensure all warehouse activities comply with company policies, procedures, and safety regulations.
- Track and report on key performance indicators (KPIs) related to warehouse operations. Identify areas for improvement and implement corrective actions as needed. Address and resolve any operational issues or if discrepancies found in stock.
- Manage and control inventory levels by conducting physical counts and reconciles with data storage systems.
- Maintain standards of health and safety, hygiene and security

Operation supervisor – Emirates Gas LLC, (Member of Enoc group) Dubai

Al Qouz Al khail Gate UAE, Dec 2017- Apr 2019



غاز الامارات
EMIRATES GAS



اينوك
ENOC

- Control the daily operations of the department and boost employee productivity for different growth-oriented initiatives.
- Understanding of stock counts and inventories and ERP expertise (Oracle, CPOP) and Oversees cash transaction entry and management (petty cash, point of sales (POS) cash elements, change floats)
- Oversees and monitors all point of sales activities in the store which includes - sales transactions, tracking customer orders and payments, registering sale, and maintaining inventory updates, providing service, handling returns and refunds, gathering consumer data for feedback' etc.
- everyday checking of SRVs, invoice receipts, invoice posting, and material distribution.
- Create routine reports, including GRN, Sales, Item Movements, Daily Cash, Stock Report, and Pos Collections, among other things.

CERTIFICATION

- ✓ IFT-: Certificate of achievement (IT& hardware)
- ✓ Service Certificate:
Experience demonstrate (Storekeeper) Dalma motors.
- ✓ Certificate of Training
Advanced Excel Certificate

PERSONAL INFORMATION

Date of birth: 16/08/1995

Nationality: Indian

Marital Status: Married

UAE Driving License: 2387975

Visa Status: Employment Visa

Passport No: W7372178

Date of expiry: 27/07/2033

Language Known: English, Arabic, Hindi, and Malayalam

SKILLS

- Leadership and management
- Verbal and written communication
- Organizational and logistics skills
- Strong attention to detail
- Data analysis
- Proactive critical thinking
- Problem solving
- Observation
- Physical endurance
- Responsibility
- Documentation
- Digital Skills
- Emotional Intelligence

STOREKEEPER, United Al Sager Group LLC – Abu Dhabi (Dalma-motors)

JUNE 2014 – AUGUST 2017



- Receiving the Goods
- Transferring of Goods
- Prepare GRV and gathered and assigning to sales DEPT.
- Take product orders from customers.
- Operations and Expertise in whole inventory process.
- Stock Count
- Prepare sales slips.
- Picking the Materials
- Updating of received & returned of materials.
- Checking of SRV's, Receiving & Issuing of materials, physical counting, and Do's with LPO
- Receiving the material with the material request & LPO

CORE COMPETANCE

- Time Management
- My com Inventory Management ERP
- Stock Valuation
- Oracle Enterprise Resource Planning (ERP) Cloud
- Microsoft Dynamics ERP
- My Inventory Micros Oracle.
- Microsoft Dynamics NAV
- Import/Export Operations
- Sap, AS400 and CPOP.
- Logistic Support
- Technical Support
- Information Technology
- Cost Reporting & Accounting.
- Vendor Management
- Daily Reports
- Summary Reports
- Supply Chain Management
- GRN, GRV, SRV.
- Purchase Orders. Purchase Return, Purchase Invoice, Purchase Request.
- Sales Order & Sales Invoice.
- Document Processing.
- Posting & booking and Adjustment Entries
- Microsoft office & Excel Expert

I hereby declare that all the statements furnished are true to the best of my knowledge and I bear the responsibility the correctness of the above-mentioned particulars.

Mohamed Jaseel