

JASRAJ BHATTAD

SEMI QUALIFIED CHARTERED ACCOUNTANT

ABOUT ME

Detail-oriented professional with 6+ years of experience in external and internal auditing, possessing a strong understanding of internal control concepts and auditing techniques. Seeking to contribute analytical and logical thinking skills, along with proficiency in data analytics tools and strong communication abilities, to the Senior Specialist role into Internal Audit Domain.

📞 +91 - 88570 45637

✉️ jasraj0406@gmail.com

🌐 www.linkedin.com/in/jasraj-bhattad

EDUCATION

Chartered Accountant - Final
Appeared

Chartered Accountant - Inter
Nov 2018
Cleared in First Attempt

Masters of Commerce
Aug 2018 - Dec 2020
Sant Gadge Baba Amravati University
Passed with First Class Distinction

Bachelor of Commerce
Jun 2015 - May 2018
Sant Gadge Baba Amravati University
Passed with First Class Distinction

DIGITAL SKILLS

- Microsoft Office
- Tally ERP
- SAP (Intermediate Level)
- Microsoft Dynamics Navision
- Highbond Audit Tool

SKILLS

- Time management
- Communication
- Critical thinking
- Analytics
- Communication
- Project management

LANGUAGE

- English
- Hindi

ACHIEVEMENTS

- Contributed to the implementation of Highbond for data analytics, enhancing audit procedures.
- Recognized with Bronze medal for excellent teamwork, demonstrating passion for audits and promoting a collaborative environment.

PERSONAL DETAILS

DOB: 04-Jun-1996
Address: Pimpri Chinchwad,
Pune - 411033

WORK EXPERIENCE

8 years 2 months
(Inclusive of 3 years of articleship)

- Tata Motors Business Services Limited** 15-Mar-2022 - Present
Executive - Control and Compliance (Internal Audit) Pune, India
- Conducted **internal audits** and **Sarbanes Oxley (SOX) reviews** to ensure **compliance and identify control gaps**.
 - Collaborated with Managers to **plan audit scopes, approaches, and schedules**.
 - **Utilized walkthrough interviews** to comprehend business processes and **identify key controls**.
 - **Designed and executed audit procedures** to assess the effectiveness of internal controls.
 - **Drafted audit findings and recommendations**, presenting them to Team Leaders and Process Owners.
 - Facilitated follow-up on audit issues, ensuring timely resolution.
 - Admin Responsibility of audit tool - Highbond

- Grant Thornton Bharat LLP** 07-Jan-2019 - 14-Mar-2022
Consultant - Internal Audit Pune, India
- Independently lead the engagements in **risk and advisory** function viz. Internal Audit, Risk Control Matrix Designing, Internal Financial Controls Testing.
 - Identified the **key process gaps** and reported such gaps in a concise report in the **presentation before the top management**.
 - Key audit process handled by me are **Accounts and Finance, Human Resource and Payroll, Procure to Pay, Order to Cash, Inventory Management, Contract Manufacturing, Site Operation, Plant and Operation, Fixed Asset Management, Record to Report**.
 - **Lead the team** effectively and delivered the assignments within due time period.
 - Major Industries in which I have hands on are Renewable Energy, Auto Component Manufacturing, Restaurant and Beverage, Information Technology, Human Resource and Payroll Management, Non Banking Financial Company.

- M/s Umesh Agrawal and Associates** 21-Jun-2015 - 04-Jan-2019
Senior Audit Assistant Khamgaon, India
- Drafting of **Standard Operating Procedures** for manufacturing clients
 - **Lead the team of 8 - 10 junior executive** to effectively deliver the assignments to clients
 - Handled various **compliance** related matters required under **Direct and Indirect Tax**
 - **Independently executed the Concurrent Audit** assignment for leading nationalized bank for 2 years
 - Executed the **Statutory Audit for topmost nationalized bank** in India
 - Executed the **Internal Audit for the leading Scheme of Government of India**
 - Gain good hands on Account Finalization, GL Scrutiny, Income Tax Audit, VAT Audit, Income Tax Return, TDS Return, GST Return, VAT Returns
 - Done compliance of the notices received from various Government Authorities