



PROFILE

Name :

JATHEESHAN ULAGANATHAN

Name with Initial :

U.JATHEESHAN

Address : No 208, Al Mulla building,
Near fish roundabouts,
Deira Dubai.

Date of Birth : 12th SEPTEMBER 1997

Passport Number : N9510266

Gender : Male

Civil status : Single

Nationality : Srilankan

School :

BT/Kk/ Chenkalady central college

CONTACT



+971 58 8705 801



jathees97@gmail.com

SKILLS

- ABILITY TO WORK UNDER PRESSURE AND MANAGE MULTIPLE DEADLINES.
- ATTENTION TO DETAIL AND A METICULOUS APPROACH TO DOCUMENT PREPARATION.
- UNDERSTANDING OF INTERIOR FIT OUT TERMINOLOGY AND INDUSTRY PRACTICES
- PROACTIVE AND SELF-MOTIVATED WITH A STRONG WORK ETHIC.
- ABILITY TO COLLABORATE EFFECTIVELY IN A TEAM ENVIRONMENT.
- ADAPTABILITY AND WILLINGNESS TO LEARN NEW SKILLS.

LANGUAGE PROFICIENCY

- English
- Tamil
- Sinhala

JATHEESHAN ULAGANATHAN

EDUCATION

passed G.C.E. Ordinary level Examination (2013)

Passed G.C.E Advance level Examination (2016)

Diploma in Information technology, university of
Colombo school of computing. (2018)

WORK EXPERIENCE

Warehouse Assistant

2019 - 2021

LOOTH GARMENTS, SRILANKA

- Successfully managed the store and retrieval of inventory items in large warehouse with high degree accuracy
- Experience in maintaining inventory control and properly organising good for shipping and receiving
- Regularly conducted physical inventories and cycle count to ensure occurency of stock
- Tracking and checking the goods in system.

Office administrator

2023 -2024

KH Management, DIP , Dubai, UAE .

- Skilled in Managing Complex office operations and providing quality customer service
- Proficient in Microsoft office suites, including word, Excel, and power point
- Highly organised and detail - oriented with the ability to multitask and prioritize task effectively
- Experienced in developing and maintaining filling systems both Electronical and paper

ADDITIONAL INFORMATION

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE & belief.
Please do not hesitate to contact me if you need any further information & references are available upon request.

Yours sincerely,
Jatheeshan.