

# JAY RANGANI

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## Professional Summary

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Dynamic Chemical Engineer with diverse experience in lab assistance, sales, logistics, and risk assessment. Skilled in equipment maintenance, safety inspection, and quality control. Demonstrated ability in persuasive communication, teamwork, and multitasking across various disciplines. Proficient in managing import shipments, coordinating documentation, and ensuring legal compliance. Proven track record in high-sea and local sales, market analysis, and strategic purchasing recommendations. Effective in ground management, including warehouse operations and inventory control. Ready to contribute expertise to drive organizational success.

## Skills

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- Risk assessment expertise
- Proficient in equipment cleaning and maintenance
- Strong background in safety and hazard inspection
- Experience in quality control procedures
- Exceptional convincing power and persuasive communication skills
- Effective teamwork and multidisciplinary collaboration abilities
- Logistics management including import shipment coordination and documentation
- Familiarity with managing container departure and arrival schedules
- Sales and marketing proficiency in high-sea and local sales
- Market analysis and purchasing advice for materials procurement
- Ability to identify alternative materials and suggest import or purchase
- Ground management skills encompassing warehouse operations and inventory management
- Proficiency in account management and financial reporting
- Preparation of legal reports for shipment release

## Education

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**Diploma in Chemical Engineering** 06/2017-10/2020  
**DIWALIBA POLYTECHNIC - UKA TARSADIYA UNIVERSITY, BARDOLI, SURAT**

## Internship

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**Intern** 04/2019-05/2019  
**GUJARAT FLORO CHEMICAL PVT.LTD, HAZIRA, SURAT**

**Intern** 07/2019-08/2019  
**COLOSPERS DYES & INTERMEDIATS PVT.LTD, HAZIRA, SURAT**

## Work History

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### Logistics Sales Executive

11/2021 to Present

SOURCEONE VENTURES – Surat, India

- Manage import shipments, ensuring timely updates on container departure and arrival dates
- Coordinate all documentation work related to logistics, including customs paperwork and clearance procedures
- Prepare necessary legal reports for the release of shipments, ensuring compliance with regulatory requirements
- Conduct sales and marketing activities, including high-sea and local sales initiatives
- Analyze market trends and consumer needs to provide advice on material purchases
- Identify alternative materials from the local market and recommend import or purchase options
- Oversee ground management activities, including warehouse stock management and labor supervision
- Facilitate sample collection processes and maintain accurate records of stock levels
- Collaborate with internal teams to optimize logistical processes and enhance operational efficiency

### Safety and Equipment Analysis Instructor

12/2020 to 09/2021

J.B. CRAFT PAPER LLP – Surat, India

- Developed and delivered safety training programs to staff and personnel, emphasizing equipment analysis and risk assessment.
- Conducted thorough inspections and evaluations of equipment to ensure compliance with safety standards and regulations.
- Created instructional materials and presentations to effectively communicate safety procedures and protocols.
- Provided guidance and recommendations for equipment maintenance and necessary upgrades to enhance safety measures.
- Collaborated with management to develop and implement safety policies and procedures across the organization.
- Conducted safety audits and assessments to identify potential hazards and areas for improvement.
- Facilitated training sessions on emergency response procedures and protocols to ensure preparedness for unforeseen events.

## Industrial Visits

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- MAHUVA SUGAR, BAMANIYA - 23-Aug-2018
- MAHAVIR SYNTHESIS, SACHIN - 1-Sep-2018
- GUJARAT ECOTEXTILE PARK (ETP plant) - 21-Oct-2019

## Languages

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English ☒ ☒ ☒ ☒ ☐

Hindi ☒ ☒ ☒ ☒ ☐

Gujarati ☒ ☒ ☒ ☒ ☒